

Scott Shelburne, Chairman
Anne Sundquist, Vice Chairman
Josh Jakubik, Secretary
Holly Knee
Tom Mayhew
Robert Barker III

City Administrator/Interim City Secretary, Don Doering
City Attorney, Leonard Schneider
City Engineer, Mike Kurzy
Planning Coordinator, Christian Gable



MINUTES OF PLANNING & ZONING COMMISSION FEBRUARY 16, 2023

A meeting of the Planning & Zoning Commission was held on February 16, 2023, beginning at 4:30 p.m. in the Sewall Smith City Council Chambers located at 18111 Buddy Riley Blvd., Magnolia, Texas 77354.

1. CALL TO ORDER

Chairman Shelburne called the regular meeting to order at 4:30 pm.

a. INVOCATION

Tom Mayhew delivered the invocation.

b. PLEDGE OF ALLEGIANCE

Chairman Shelburne led the Pledge of Allegiance.

c. ROLL CALL AND CERTIFICATION OF QUORUM

Chairman Shelburne called roll and certified a quorum present with the following Planning & Zoning Commission members in attendance: Scott Shelburne, Anne Sundquist, Josh Jakubik, Robert Barker III, Holly Knee, and Tom Mayhew.

Absent: none

Staff present: City Administrator Don Doering, Planning Coordinator Christian Gable.

2. CONSENT AGENDA

This portion of the agenda consists of items considered to be routine and will be enacted by one motion unless separate discussion is requested by a Commission member or a citizen.

a. CONSIDERATION – APPROVAL OF MINUTES

Consideration and possible action to approve the minutes of the meeting held January 19, 2023.

MOTION: Upon a motion to approve Consent Agenda made by Josh Jakubik and seconded by Anne Sundquist, the Commission members voted, and the motion carried unanimously, 5-0.

3. CITIZENS COMMENTS, REQUESTS OR PETITIONS FROM THE PUBLIC

(This agenda item provides an opportunity for citizens to address the City Council on any matter not on the agenda).

Comments shall be limited to three (3) minutes per person. Comments by the governing body shall be limited to:
a. Statements of specific factual information given in response to an inquiry;
b. A recitation of existing policy in response to an inquiry;
c. A proposal to place the subject on a future agenda.

None

4. ANNOUNCEMENTS

(Hear announcements concerning items of community interest from the Board Members of the Planning Commission and City Staff for which no action will be taken or discussed.)

City Administrator Don Doering provided updates on water plant developments:

Well #7 - Screens are in, drilling rig is gone, new rig has been delivered and is set up to begin operating soon.

Well #8 - Had preconstruction meeting and construction will begin the first week of March.

Audubon well is being drilled.

City Council agreed to work with Stratus Properties to construct an additional well.

5. UPDATE ON CITY OF MAGNOLIA DEVELOPMENTS (Staff)

Chairman Shelburne informed that Clearwater Express is planning to open February 20th.

6. CONSIDERATION AND POSSIBLE ACTION TO REVIEW AND APPROVE WINDMILL ESTATES PARTIAL REPLAT, FINAL PLAT, +/- 8.164 ACRES.

Adam France, Land Planner with BGE, and Rick Van den Bosch, Davidson Homes representative, presented the item and answered engineering questions from Commission members to confirm adequate drainage.

MOTION: Upon a motion to approve made by Holly Knee and seconded by Robert Barker III, the Commission members voted, and the motion carried unanimously, 5-0.

7. FUTURE AGENDA ITEMS

None

8. ADJOURN

MOTION: Upon a motion to adjourn made by Robert Barker III and seconded by Anne Sundquist, the Commission members voted and the motion carried unanimously, 5-0 and Chairman Shelburne adjourned the meeting at 4:43 pm.

Planning & Zoning Commission



Scott Shelburne, Chairman

CERTIFICATION

I certify this to be a true and correct copy of the minutes of the meeting of the City of Magnolia Planning and Zoning Commission held on January 16, 2023.

ATTEST:



Christian Gable, Asst. Interim City Secretary

