

See Ord #191

AN ORDINANCE OF THE TOWN OF MAGNOLIA, MONTGOMERY COUNTY, TEXAS, CREATING THE OFFICE OF CITY SECRETARY, DEFINING THE DUTIES OF CITY SECRETARY, THE OATH TO BE TAKEN BY THE CITY SECRETARY, AND THE TERM OF OFFICE OF THE CITY SECRETARY

BE IT ORDAINED AND ENACTED by the City Council of the Town of Magnolia, County of Montgomery, State of Texas, that the office of City Secretary is hereby created; that the duties of the City Secretary shall be as follows:

To take charge of, to have custody and control of the various ordinances, books, and records of the Town of Magnolia, to attend each meeting of the governing body, and to keep an accurate record of the proceedings thereof, to receive and receipt for any and all sums of money due and owing to the Town of Magnolia, and to keep an accurate record of all of the expenditures and receipts of the Town of Magnolia, and to fulfill all of the duties as are regularly fulfilled by the City Secretary under the laws creating the Town of Magnolia, and to perform such other duties as from time to time may be delegated to the Secretary by the governing body hereof.

The oath to be taken by the City Secretary shall be in substantially the same form as is taken by the members of the governing body hereof.

The term of office of the City Secretary shall be at the will of the governing body hereof.

That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

That this ordinance shall take effect and be in force from and after  
June 10, 1969.

PASSED AND APPROVED this 10<sup>th</sup> day of June, 1969.

Cecil C. Smith  
Mayor

E. W. Green Jr  
Alderman

Harvey Hanks  
Alderman

James S. Johnson  
Alderman

Carl F. Groves  
Alderman

Dayton W. Baker  
Alderman

ATTEST:

Loralee J. Simmons  
Secretary

THE STATE OF TEXAS    X

COUNTY OF MONTGOMERY   X

I, Loralee J. Simmons, the duly appointed, qualified and acting Secretary of the Town of Magnolia, Texas, hereby certify that the above and foregoing ordinance of the Town of Magnolia was passed at a regular meeting of the Board of Aldermen of the Town of Magnolia held on the 10<sup>th</sup> day of June, 1969, at which meeting the Mayor and Alderman Dayton W. Baker, E. W. Green Jr., Carl F. Groves, Harvey Hanks, and James S. Johnson were present and acted as the Board throughout; that the same has been approved by the Mayor and is duly attested by the Secretary and that the same has been duly engrossed and enrolled in the records of Magnolia, Texas.

EXECUTED under my hand and the official seal of Magnolia, Texas, this 10<sup>th</sup> day of June, 1969.

Loralee J. Simmons  
Secretary  
Magnolia, Texas