

GENERAL ELECTION CALENDAR

CITY OF MAGNOLIA – GENERAL ELECTION FOR POSITIONS 1, 2 & 3

MAY 6, 2023

FILING DATES / REPORT DUE DATES / OTHER IMPORTANT DATES

12/19/22	Post Notice of Dates of filing period for General Election
1/17/23	Last day for timely filing of semi-annual report of contributions and expenditures by 5:00 p.m.
1/18/23	<ul style="list-style-type: none"> • First day to file application for place on ballot. Code of Fair Campaign Practices (voluntary) and Appointment of a Campaign Treasurer forms normally submitted at this time. • First day to declare Write-In.
1/24/23	Call/Order General Election @ Regular City Council Meeting 7:00 p.m. (period 1/24-2/17)
1/25/23	Post Notice of General Election on Bulletin Board (last day to begin posting is 4/13)
2/17/23	<ul style="list-style-type: none"> • Last day to file application for place on ballot 5:00 p.m. • Provide required 4-day notice of drawing to candidates by mail (may also email and call)
2/20/23	Last day to post public's 72-hour notice of drawing for order of names on the ballot
2/21/23	Last day for a write-in to declare candidacy
2/22/23	If no candidate has an opponent, deliver certification of unopposed candidate(s) to the City Council (at next meeting on 3/14)
2/24/23	<ul style="list-style-type: none"> • Last day for ballot candidate to withdraw - 5:00 p.m. • Last day for write-in candidate to withdraw - 5:00 p.m. • Conduct drawing for order of names on the ballot - 5:05 p.m. (period 2/23-2/27) • Send Ballot Language and Notice of Election to County Clerk and Voter Registrar
3/7/23	Last day to deliver notice of election to county clerk and voter registrar
3/17/23	Begin period of mandatory office hrs. for CSO (min 3 hr./day on regular business days)
4/6/23	<ul style="list-style-type: none"> • 30-day before report due: 1st Campaign report of expenditures and contributions due by opposed candidates and not using "modified reporting" – 5:00 p.m. • Last day to register to vote in May 6, 2023 election • Request list of registered voters in City of Magnolia • Send notice of election to newspaper for publication at least once (period 4/6-4/26)
4/7/23	Publication of Notice of Election (in today's paper)
4/19/23	Last day to begin posting continuous notice of schedule for branch early voting places (post when received from County Elections)
4/24/23	First day of early voting
4/24-27/23	Period for posting notice amending notice of branch early voting polling places if places were amended after early voting started
4/28/23	8-day before report due: 2nd Campaign report of expenditures and contributions due by opposed candidates and not using "modified reporting" – 5:00 p.m.
5/2/23	Last day of early voting
5/3/23	Obtain list of registered voters
5/5/23	<ul style="list-style-type: none"> • Post notice of Council meeting to conduct Canvass of the Votes • One-year deadline for website posting regarding candidacy and other information
5/6/23	<ul style="list-style-type: none"> • Election Day 7:00 a.m. to 7:00 p.m. • Receive unofficial tabulation of results from the County
5/9/23	Provide official statement of elected officer not appointed by the governor and oath of office to candidates who appear to have won or may win. (just provide—signing occurs after the canvass)
5/15/23	County Elections expects to have canvass report ready at 12:00 noon today (period 5/9-5/17)
5/15/23-5/17/23	Special City Council meeting to canvass the votes; Election Certificates Issued; Statements and Oaths of Office administered; Special City Council meeting 5:00 p.m.
5/14/23 – 5/22/23	Period to order runoff election (if needed; but must be ordered not later than 5th day after canvass)
5/29/23 – 7/4/23	Possible period for runoff election (if needed) (date must be agreed upon with Elections Office)
6/15/23	End period of mandatory office hours for CSO
7/14/23	Last day for timely filing of semi-annual report of contributions and expenditures by 5:00 p.m. (from candidates and officeholders if Final Report not already submitted)