

Pat Zaiontz, President
Brenda Hoppe, Vice President
Barbara Gardner, Treasurer
Clyde Hunt
David Arevalo
Jonny Williams
Joshua Chadwick



Executive Director/City Administrator, Paul Mendes
City Secretary Lynne George
Corporation Attorney Leonard Schneider

4-B COMMUNITY DEVELOPMENT CORPORATION

MINUTES

OF THE

REGULAR MEETING HELD

THURSDAY SEPTEMBER 14, 2017 - 4:30 P.M.

Sewall Smith City Council Chambers

18111 Buddy Riley Blvd., Magnolia, Texas 77354

1. **CALL TO ORDER**

President Pat Zaiontz called the meeting to order at 4:30 pm.

a. INVOCATION

Clyde Hunt delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Zaiontz lead the pledge of allegiance to the United States flag.

2. **ROLL CALL AND CERTIFICATION OF QUORUM**

President Zaiontz called roll and certified a quorum present with the following Board members in attendance: Pat Zaiontz, Clyde Hunt, Brenda Hoppe, David Arevalo, Barbara Gardner, Joshua Chadwick

Absent: Jonny Williams

Staff present: City Secretary Lynne George

Also present: Economic Development Coordinator/Planning Technician Tana Ross

3. **CITIZENS FORUM**

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

(For matters not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the Board shall be limited to:

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

None.

4. ANNOUNCEMENTS

(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)

Tana Ross announced that Stroll Thru The Renaissance event will be on Sept. 23rd, and the LiveWell event has been rescheduled to March 24, 2018.

5. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES

(Barbara Gardner)

Barbara Gardner provided a brief summary of revenues, obligations and expenditures.

6. CONSENT AGENDA – ROUTINE ITEMS:

(This portion of the agenda consists of items considered to be routine and will be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.)

- a. Approval of the minutes of the meeting held on August 10, 2017.

	<u>Vendor</u>	<u>Project #</u>	<u>Amount</u>
b.	Terracon (Proj.#A1165182)	500848	\$ 7,950.00
c.	Houston Recreation Management (Inv.#18787)	500848	\$ 327.00
d.	Brilliant Energy (Acct.#60985729-041-3)	500971	\$ 203.68
e.	Liles Parker (Inv.#1511)	500640	\$ 55.50
f.	Int'l Council of Shopping Centers Conference	500550	\$ 147.50
g.	Tana Ross	500632	\$ 1,387.50

MOTION: Upon a motion to approve Consent Agenda items a thru g. made by Clyde Hunt and seconded by Brenda Hoppe, the Board members present voted and the motion carried unanimously.

7. ECONOMIC DEVELOPMENT COORDINATOR REPORT

(Tana Ross)

Tana Ross provided a slide show presentation, showing the new storage facility project on Buddy Riley/1488, the proposed gas station/convenience store on Rolling Hills/1488, the proposed meat market and the community food/clothing drive held in Unity Park.

- Monthly sales tax report
Economic Development Coordinator/Planning Technician Tana Ross reported sales tax down -8.63% for this period, down -3.25% for the fiscal year to date.
- Monthly sales tax revenue comparison
Mrs. Ross provided a monthly comparison of other cities, and historical sales tax data.
- Monthly Economic Development Coordinator Report
In her which report which was distributed, Mrs. Ross briefly summarized report highlights, contacts, developments, planning, community development/marketing, inquiries for Unity Park, bookings, Stroll events, other events, other community efforts, business closings/relocations/openings, interests, upcoming businesses, projects, solicitations, hostings, representations and presentations.

8. APPROVED PROJECTS REPORTS/UPDATES

- a. Unity Park Project – *(approved 2006-2007) - (Jonny Williams, Pat Zaiontz)*
President Zaiontz reported that the dam is being addressed.
- b. Yellow House – *(approved 2009) – (Barbara Gardner, Jonny Williams)*
Barbara Gardner reported real estate has slowed down due to the storms, traffic, construction, etc.
- c. Economic Development Program – *(approved 2007-2008) – (Pat Zaiontz)*
No report.
 - (i). Grow Magnolia
No report.
- d. Gateways – *(Brenda Hoppe)*
No report.
- e. Downtown Upgrades - *(approved 2011) – (Joshua Chadwick)*
No report.
- f. Project to promote new and expanded business development within the City limits and ETJ of Magnolia - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*

No report.
- g. Project to promote new and expanded business development through the creation of a City Centre - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*

No report.

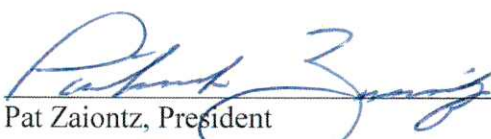
9. REQUEST(S) FOR AGENDA ITEM(S)

None.

10. ADJOURNMENT

MOTION: Upon a motion to adjourn made by Clyde Hunt and seconded by Brenda Hoppe, the Board members present voted, the motion carried unanimously and the meeting was adjourned at 5:09 p.m.

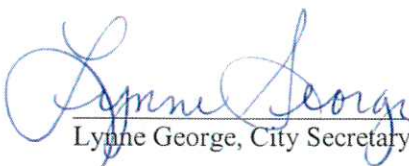



Pat Zaiontz, President

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on September 14, 2017 by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:


Layne George, City Secretary