

Pat Zaiontz, President
Jerry Reed, Treasurer
Jonny Williams
Barbara Gardner
Gari Lynn Hessong, Vice President
Clyde Hunt
David Arevalo

Executive Director/City Administrator, Paul Mendes
City Secretary Lynne George
City Attorney Leonard Schneider



4-B COMMUNITY DEVELOPMENT CORPORATION

MINUTES

CITY OF MAGNOLIA

4B COMMUNITY DEVELOPMENT CORPORATION

REGULAR MEETING

THURSDAY SEPTEMBER 11, 2014 - 5:30 P.M.

Sewall Smith City Council Chambers

18111 Buddy Riley Blvd., Magnolia, Texas 77354

A meeting of the Magnolia 4B Community Development Corporation was held on September 11, 2014, beginning at 5:30 pm in the Sewall Smith City Council Chambers located at 18111 Buddy Riley Blvd., Magnolia, Texas 77354.

1. CALL TO ORDER

The meeting was called to order by President Pat Zaiontz at 5:30 pm.

a. INVOCATION

Clyde Hunt delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Zaiontz lead the pledge of allegiance to the United States flag.

2. ROLL CALL AND CERTIFICATION OF QUORUM

President Pat Zaiontz called roll and certified a quorum present with the following Board members in attendance: Pat Zaiontz, Jerry Reed, David Arevalo, Jonny Williams, Barbara Gardner, Clyde Hunt, and Gari Lynn Hessong

Absent: -0-

Staff present: Executive Director/City Administrator Paul Mendes, City Secretary Lynne George, Economic Development Coordinator Tana Ross

3. CITIZENS FORUM

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

(For matters not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the Board shall be limited to:

a. Statements of specific factual information given in response to an inquiry;

b. A recitation of existing policy in response to an inquiry;

c. A proposal to place the subject on a future agenda.
None.

4. ANNOUNCEMENTS

(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)
None.

5. CONSIDERATION – APPROVE FISCAL YEAR 2014-2015 4B CDC BUDGET

Consideration and possible action to approve the Fiscal Year 2014-2015 4B CDC budget.

MOTION: Upon a motion to approve the Fiscal Year 2014-2015 4B CDC budget made by Jonny Williams and seconded by Jerry Reed, discussion followed.

The Board members voted and the motion carried unanimously.

6. CONSIDERATION – APPROVAL OF 3% COLA INCREASE

Consideration and possible action to approve 3% COLA increase.

MOTION: Upon a motion to approve 3% COLA increase for the three employees made by Jonny Williams and seconded by Gari Lynn Hessong, the Board members voted and the motion carried unanimously.

7. TREASURER’S REPORT – UPDATE OF REVENUES & EXPENDITURES

(Jerry Reed, Treasurer)

Treasurer Jerry Reed provided a brief summary of revenues and expenditures.

8. CONSENT AGENDA – ROUTINE ITEMS:

(This portion of the agenda consists of items considered to be routine and will be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.)

a. Approval of the minutes of the 4B CDC meeting held on August 14, 2014.

	<u>Vendor</u>	<u>Project #</u>	<u>Amount</u>
b.	Adventure Playground Systems	500848	\$ 700.00
c.	Magnolia Hardware & Supply Inc. (Inv.#82644)	500848	\$ 9.99
d.	Magnolia Hardware & Supply Inc. (Inv.#83169)	500971	\$ 36.42
e.	Post Net	500675	\$ 41.85
f.	The Rural Connection Magazine	500675	\$ 225.00
g.	Daniel’s Landscaping (Inv.#9401)	500848	\$2,000.00
h.	Tana Ross	500632	\$1,250.00

MOTION: Upon a motion to approve Consent Agenda items a. through h. made by Jonny Williams and seconded by Jerry Reed, the Board members voted and the motion carried unanimously.

9. CONSIDERATION – MATCHING GRANT PROGRAM FUNDING REQUEST RECEIPTS SUBMITTED BY HOUSTON FIRST FUNDING & ASSOC., INC. (DAPHNE SKELTON)

Consideration and possible action to authorize Matching Grant Program funding request submitted February 10, 2011 by Houston First Funding & Assoc., Inc. in the amount of \$5,000.00.

City Secretary Lynne George explained that Ms. Skeleton has submitted all invoices and copies of payment and Building Inspector Mike Coy has gone out and taken a look and noted his findings. The concern was that the originally approved the scope of work was deviated from and the driveway specified in the original scope of work has not been asphalted because other things have been done that were not on the original scope of work. Discussion followed. Executive Director/City Administrator Paul Mendes recommended that the Board pay for the work that was done that was described and approved by the Board and that the work that was done needs to meet the approved scope of work. Whatever extra was done was done on her own volition and was unauthorized.

MOTION: Upon a motion to offer Ms. Skeleton \$2,500 to settle or that she completes the approved scope of work made by Jonny Williams and seconded by Gari Lynn Hessong, the Board members voted and the motion carried unanimously.

10. ECONOMIC DEVELOPMENT COORDINATOR REPORT

(Tana Ross)

Economic Development Coordinator Tana Ross reported a sales tax revenue increase of 16% for the fiscal year, and up 34% for the period, provided a sales tax revenue comparison of other cities, an Economic Development Activity Report, and reported on highlights of the report. Ms. Ross also reported that they are getting ready for the Renaissance Festival and Stroll Thru the Renaissance, and asked the Board to approve the cost for her to attend the ICSC conference in November.

11. CONSIDERATION – ICSC TEXAS CONFERENCE AND DEAL MAKING IN DALLAS

Consideration and possible action to authorize Economic Development Coordinator to attend the ICSC Texas Conference and Deal Making November 12, 2014 – November 14, 2014 in Dallas, Texas.

MOTION: Upon a motion to authorize Economic Development Coordinator to attend the ICSC Texas Conference and Deal Making November 12, 2014 – November 14, 2014 in Dallas, Texas made by Jonny Williams and seconded by David Arevalo, the Board members voted and the motion carried unanimously.

12. APPROVED PROJECTS REPORTS/UPDATES

- a. Unity Park Project – *(approved 2006-2007) - (Jonny Williams, Pat Zaiontz)*

Executive Director/City Administrator Paul Mendes reported that the cameras are getting hooked up so that we will have a surveillance system at Unity Park and he is checking into monitoring services; there was vandalism at the pavilion where someone threw rocks at the columns and knocked some more stones out, and there was significant damage done at the splashpad where someone beat the black cap with a hammer. Mr. Mendes stated that it will be shut down for the year either the 1st of 15th of October.

- b. Yellow House – *(approved 2009) – (Barbara Gardner, Jonny Williams)*

Economic Development Coordinator Tana Ross reported that contacts have been cold for August but that she did show it recently.

Executive Director/City Administrator Paul Mendes reported that he has purchased a grill and large ice box; however, it was too large for the yellow house and was put in the pavilion serving area.

- c. Economic Development Program – *(approved 2007-2008) – (Jerry Reed)*

No report.

- (i). Grow Magnolia

No report.

- d. Gateways – *(Barbara Gardner)*

No report.

- g. Downtown Upgrades - *(approved 2011) – (Gari Lynn Hessong)*

No report.

- h. Project to promote new and expanded business development within the City limits and ETJ of Magnolia - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*

No report.

- i. Project to promote new and expanded business development through the creation of a City Centre - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*

No report.

13. REQUESTS FOR FUTURE AGENDA ITEMS

Gari Lynn Hessong requested that an item be placed on the next agenda to consider giving the Stroll Committee \$5,000 for Christmas decorations on the Stroll, Unity Park and Unity Park Drive.

Jonny Williams requested that an item be placed on the next agenda to consider a 3% COLA for Economic Development Coordinator.

14. ADJOURNMENT

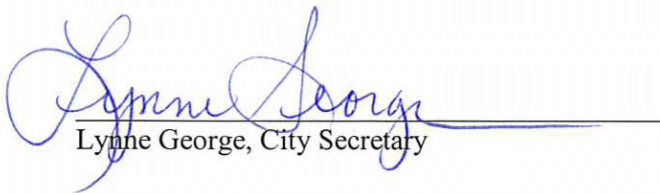
MOTION: Upon a motion to adjourn the meeting made by Gari Lynn Hessong and seconded by Jerry Reed, the Board members voted, the motion carried unanimously and the meeting at 6:21 p.m.




Pat Zaiontz, President

I hereby certify this is a true and correct copy of the minutes of the meeting held on September 11, 2014, by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:



Lynne George, City Secretary