

Pat Zaiontz, President
Brenda Hoppe, Vice President
Barbara Gardner, Treasurer
Jonny Williams
Clyde Hunt
David Arevalo
Joshua Chadwick

Executive Director/City Administrator, Paul Mendes
City Secretary Lynne George
4B CDC Attorney Leonard Schneider



4-B COMMUNITY DEVELOPMENT CORPORATION

MINUTES

REGULAR MEETING

THURSDAY MAY 10, 2018 - 5:30 P.M.

Sewall Smith City Council Chambers

18111 Buddy Riley Blvd., Magnolia, Texas 77354

1. CALL TO ORDER

President Pat Zaiontz called the meeting to order at 5:30 pm.

a. INVOCATION

Clyde Hunt delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Zaiontz lead the pledge of allegiance to the United States flag.

2. ROLL CALL AND CERTIFICATION OF QUORUM

President Zaiontz called roll and certified a quorum present with the following Board members in attendance: Pat Zaiontz, Barbara Gardner, David Arevalo, Clyde Hunt, Brenda Hoppe, Joshua Chadwick, Jonny Williams,

Absent: -0-

Staff present: Executive Director/City Administrator Paul Mendes, City Secretary Lynne George, Economic Development/Planning Tech Tana Ross

3. CITIZENS FORUM

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

*(For matters not on the agenda. Comments shall be limited to **three (3) minutes per person**. Comments by the Board shall be limited to:*

a. Statements of specific factual information given in response to an inquiry;

b. A recitation of existing policy in response to an inquiry;

c. A proposal to place the subject on a future agenda.

None.

4. ANNOUNCEMENTS

(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)

Brenda Hoppe announced the Corks & Canvas on The Stroll event this Saturday from 3 – 8 p.m.

5. TREASURER’S REPORT – UPDATE OF REVENUES & EXPENDITURES

(Barbara Gardner)

Barbara Gardner provided a brief summary of revenues, obligations and expenditures.

6. CONSENT AGENDA – ROUTINE ITEMS:

*(This portion of the agenda consists of items considered to be routine and **will be enacted by one motion** unless separate discussion is requested by a Board Director or a citizen.)*

- a. Approval of the minutes of the meeting held on April 12, 2018.

	<u>Vendor</u>	<u>Amount</u>
b.	Sam’s Club	\$ 229.92
c.	Daniel’s Landscaping	\$ 1,250.00
d.	Magnolia Hardware & Supply Inc. (Inv.#118215)	\$ 7.68
e.	Magnolia Hardware & Supply Inc. (Inv.#118110)	\$ 18.39
f.	Magnolia Hardware & Supply Inc. (Inv.#118039)	\$ 24.26
g.	Magnolia Hardware & Supply Inc. (Inv.#118189)	\$ 96.99
h.	Tana Ross	\$ 1,387.50

Item c. was questioned by Clyde Hunt and President Zaiontz regarding who cut the trees, the cost and who gave the authorization.

MOTION: Upon a motion to approve Consent Agenda items a., b., d., e., f., g. and h. made by Clyde Hunt and seconded by Brenda Hoppe, the Board members voted and the motion carried unanimously.

7. EDC/PLANNING TECH REPORT

(Tana Ross)

- Sales tax report
Economic Development Coordinator/Planning Tech Tana Ross provided a report with sales tax down +4.99%, a decrease of -5.17% for the fiscal year to date. She commented that the increase was due to spring break food and beverage sales.
- Sales tax revenue comparison
Mrs. Ross provided a monthly comparison of other cities, and historical sales tax data.
- EDC/Planning Tech Report
In her report, Mrs. Ross briefly summarized report highlights, business closings/relocations/openings, marketing, interests, upcoming businesses, projects, planning, contacts, solicitations, hostings, representations, presentations and park rentals.

8. APPROVED PROJECTS REPORTS/UPDATES

- a. Unity Park Project – *(approved 2006-2007) - (Jonny Williams, Pat Zaiontz)*

Executive Director/City Administrator Paul Mendes provided pictures of the issues with the splash pad and park equipment and repair costs could be split with the City.

- b. Grow Magnolia
No report.
- c. Gateways – (*Brenda Hoppe*)
No report.
- d. Downtown Upgrades - (*approved 2011*) – (*Joshua Chadwick*)
Tana Ross commented that a new mixed use project is proposed on the Commerce Street area.
- e. Project to promote new and expanded business development within the City limits and ETJ of Magnolia - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. (*approved March 2013*)

No report.

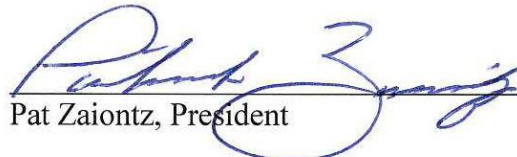
9. REQUEST(S) FOR AGENDA ITEM(S)

None.

10. ADJOURNMENT

MOTION: Upon a motion to approve to adjourn made by Clyde Hunt and seconded by Brenda Hoppe, the Board members present voted, the motion carried unanimously and the meeting was adjourned at 6:00 p.m.




Pat Zaiontz, President

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on May 10, 2018 by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:


Lynne George, City Secretary