

Pat Zaiontz, President  
Brenda Hoppe, Vice President  
Barbara Gardner, Treasurer  
Jonny Williams  
Clyde Hunt  
David Arevalo  
Joshua Chadwick



City Secretary Lynne George  
4B CDC Attorney Leonard Schneider  
EDC/Planning Tech Tana Ross

## MINUTES

4B COMMUNITY DEVELOPMENT CORPORATION  
REGULAR MEETING  
THURSDAY MARCH 12, 2020 – 5:00 P.M.  
Sewall Smith City Council Chambers  
18111 Buddy Riley Blvd.  
Magnolia, Texas 77354

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### 1. CALL TO ORDER

President Pat Zaiontz called the meeting to order at 5:00 pm.

#### a. INVOCATION

Clyde Hunt delivered the invocation.

#### b. PLEDGE OF ALLEGIANCE

President Zaiontz lead the pledge of allegiance to the United States flag.

### 2. ROLL CALL AND CERTIFICATION OF QUORUM

President Zaiontz called roll and certified a quorum present with the following Board members in attendance: Pat Zaiontz, Clyde Hunt, Brenda Hoppe, Joshua Chadwick, David Arevalo, Jonny Williams

Absent: Barbara Gardner

Staff present: City Administrator Don Doering, City Secretary Lynne George

Also present: Council member Daniel Miller

### 3. CITIZENS FORUM

*(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)*

*(For matters not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the Board shall be limited to:*

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

None.

#### **4. ANNOUNCEMENTS**

*(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)*

Brenda Hoppe announced the postponement of the Spring Festival on The Stroll on March 28<sup>th</sup>.

#### **5. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES**

*(Barbara Gardner)*

In Barbara Gardner's absence, Clyde Hunt provided a brief summary of revenues, obligations and expenditures.

#### **6. CONSENT AGENDA – ROUTINE ITEMS:**

*(This portion of the agenda consists of all items considered to be routine and **will be enacted by one motion** unless separate discussion is requested by a Board Director or a citizen.)*

<b>Minutes</b>	<b>Date</b>
Approval of minutes	February 13, 2020
<b>Vendor</b>	<b>Amount</b>
Daniel's Landscaping (Inv.#818)	\$ 2,000.00
Liles Parker (Inv.#1917)	\$ 328.00
Tana Ross	\$ 1,429.13

**MOTION:** Upon a motion to approve all Consent Agenda items made by Brenda Hoppe and seconded by Clyde Hunt, the Board members present voted and the motion carried unanimously.

#### **7. EDC/PLANNING TECH REPORT**

*(Tana Ross)*

- Sales tax report

Tana Ross was not present. President Zaiontz reported on the \$600,000+ sales tax received in error in September 2019 and stated it was not been shown on Mrs. Ross's reports. He stated that he has a different report that actually shows it. He also stated that the State is not going to take the money back, but that our sales tax will be withheld until we balance out the \$600,000. Discussion followed.

- Sales tax revenue comparison

Tana Ross provided a monthly comparison of other cities, trends, and historical sales tax data.

- Economic Development Coordinator/Planning Tech. Report

In a report provided in the packet, Mrs. Ross summarized report highlights, business closings/relocations/openings, marketing, interests, upcoming and pending businesses, projects, planning, contacts, solicitations, hostings, representations, text amendments, visits and presentations. Mrs. Ross also reported on contacts, meetings, etc., with proposed businesses, future developments and park rental.

## **8. APPROVED PROJECTS REPORTS/UPDATES**

- a. Unity Park Project – *(approved 2006-2007) - (Jonny Williams, Pat Zaiontz)*  
President Zaiontz reported work on the bridge should begin next week as it has been too wet to get equipment back in there. Discussion followed about trying to get a food truck out there, the lake is being cleaned out with chemicals, Daniel needs to cut a dead tree down, storing items in the kitchen because the conex is leading, and storing items in general, access to the lights by people who use the kitchen, etc.
- b. Grow Magnolia  
No report.
- c. Gateways – *(Brenda Hoppe)*  
Brenda Hoppe inquired as to the status of the proposed monument sign at 1488 & 149, and at 1486 & 1774. Discussion followed.
- d. Downtown Upgrades - *(approved 2011) – (Joshua Chadwick)*  
No report.
- e. Project to promote new and expanded business development within the City limits and ETJ of Magnolia - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*  
No report.


## **9. REQUEST(S) FOR AGENDA ITEM(S)**

Brenda Hoppe requested an item to discuss city limit monument signs.

## **10. ADJOURN**

**MOTION:** Upon a motion to adjourn made by Brenda Hoppe and seconded by Clyde Hunt, the Board members present voted, the motion carried unanimously, and President Zaiontz adjourned the meeting at 5:30 p.m.

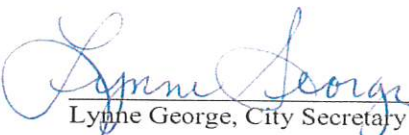


  
Brenda Hoppe, Vice President

### **CERTIFICATION**

I hereby certify this is a true and correct copy of the minutes of the meeting held on March 12, 2020 by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:

  
Lynne George, City Secretary