

Brenda Hoppe, President  
Joshua Chadwick, Vice President  
Barbara Gardner, Treasurer  
Clyde Hunt  
Trevor Brown  
Kevin Moore  
Lisa Grant



Natalie Floyd, Economic Dev. Coordinator  
Kandice Garrett, City Secretary  
Leonard Schneider, Corp. Attorney  
Beverly Standley, Finance Administrator

**MINUTES**  
**4B COMMUNITY DEVELOPMENT CORPORATION**  
**REGULAR MEETING**  
**THURSDAY MARCH 11, 2021 – 5:00 P.M.**  
**Sewall Smith City Council Chambers**  
**18111 Buddy Riley Blvd.**  
**Magnolia, Texas 77354**

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**1. CALL TO ORDER**

President Brenda Hoppe called the meeting to order at 5:00 p.m.

**a. INVOCATION**

Clyde Hunt delivered the invocation.

**b. PLEDGE OF ALLEGIANCE**

President Brenda Hoppe led the Pledge of Allegiance.

**c. ROLL CALL AND CERTIFICATION OF QUORUM**

President Brenda Hoppe called roll and certified a quorum present with the following Board members in attendance: Brenda Hoppe, Joshua Chadwick, Barbara Gardner, Clyde Hunt, Trevor Brown, Lisa Grant and Kevin Moore (arrived at 5:04 p.m.)

Absent: None

Staff present: Executive Coordinator Natalie Floyd, City Administrator Don Doering, City Secretary Kandice Garrett, and Finance Administrator Beverly Standley.

**2. CITIZENS FORUM**

*(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)*

*(For matters not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the Board shall be limited to:*

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

None

3. **ANNOUNCEMENTS**

*(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)*

President Brenda Hoppe announced the Magnolia Festival Committee is planning to hold the 4<sup>th</sup> of July event this year.

4. **TREASURER'S REPORT**

(Director Barbara Gardner)

- a. Update on revenues and expenditures
- b. Monthly sales tax report

Barbara Gardner provided a brief summary of revenues, obligations and expenditures.

5. **CONSENT AGENDA – ROUTINE ITEMS:**

*(This portion of the agenda consists of items considered to be routine and can be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.)*

Minutes	Date
Approval of minutes	02-11-2021
Vendor	Amount
<b>February:</b>	
Magnolia Hardware	\$34.98
Daniel's Landscaping	\$2,500.00
Strong Tower Trophies & More	\$10.00
Verizon	\$37.99
Liles Parker	\$74.00

**MOTION:** Upon a motion to approve all Consent Agenda items made by Clyde Hunt and seconded by Joshua Chadwick, the Board members present voted and the motion carried unanimously.

6. **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON RELINQUISHING MAINTENANCE OF UNITY PARK TO CITY OF MAGNOLIA**

(Director Brenda Hoppe)

The Board decided to pay through the end of Daniel's Landscaping contract and relinquish maintenance of Unity Park to the City of Magnolia.

**MOTION:** Upon a motion to relinquish maintenance of Unity Park to the City of Magnolia made by Joshua Chadwick and seconded by Kevin Moore, the Board members present voted and the motion carried unanimously.

**7. APPROVED PROJECTS REPORTS/UPDATES**

**a. Shared Services Agreement**

**MOTION:** Upon a motion to approve the Shared Services Agreement, Resolution No. R-2021-005 made by Kevin Moore and seconded by Barbara Gardner the Board members present voted and the motion carried unanimously.

**b. Business Promotion Expansion Activities – (approved March 2013)**

Nothing was reported.

**8. REQUEST FOR AGENDA ITEMS**

The board requested a projects report and status update on the storage shed.

**12. ADJOURN**

**MOTION:** Upon a motion to adjourn made by Lisa Grant and seconded by Barbara Gardner, the Board members present voted and the motion carried unanimously, and President Hoppe adjourned the meeting at 5:23 pm.



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Brenda Hoppe, President

**CERTIFICATION**

I hereby certify this is a true and correct copy of the minutes of the meeting held on March 11, 2021, by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:

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Kandice Garrett, City Secretary