

Pat Zaiontz, President
Barbara Gardner, Treasurer
Jonny Williams
Gari Lynn Hessong, Vice President
Clyde Hunt
David Arevalo
Brenda Hoppe



Executive Director/City Administrator, Paul Mendes
City Secretary Lynne George
Corporation Attorney Leonard Schneider

4-B COMMUNITY DEVELOPMENT CORPORATION

MINUTES

REGULAR MEETING

THURSDAY JUNE 8, 2017 - 4:30 P.M.

Sewall Smith City Council Chambers
18111 Buddy Riley Blvd., Magnolia, Texas 77354

1. CALL TO ORDER

President Pat Zaiontz called the meeting to order at 4:34 pm.

a. INVOCATION

Jonny Williams delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Zaiontz lead the pledge of allegiance to the United States flag.

2. ROLL CALL AND CERTIFICATION OF QUORUM

President Zaiontz called roll and certified a quorum present with the following Board members in attendance: Pat Zaiontz, Jonny Williams, Gari Lynn Hessong, Brenda Hoppe, David Arevalo, Barbara Gardner

Absent: Clyde Hunt

Staff present: Executive Director/City Administrator Paul Mendes, City Secretary Lynne George

Also present: Economic Development Coordinator/Planning Technician Tana Ross

3. CITIZENS FORUM

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

(For matters not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the Board shall be limited to:

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

None.

4. ANNOUNCEMENTS

(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)

Tana Ross announced that several members of council and staff attended the Texas Renaissance Garden Tour this afternoon and presented a slide show of photographs that were taken, describing the things that were seen.

5. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES

(Barbara Gardner)

Barbara Gardner provided a brief summary of revenues, obligations and expenditures.

6. CONSENT AGENDA – ROUTINE ITEMS:

(This portion of the agenda consists of items considered to be routine and will be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.)

a. Approval of the minutes of the 4B CDC meeting held on May 11, 2017.

	<u>Vendor</u>	<u>Project #</u>	<u>Amount</u>
b.	Sammie Scott	500848	\$ 200.00
c.	1488 Mulch Yard (Inv.#2017-249)	500848	\$ 240.00
d.	Magnolia Hardware & Supply Inc. (Inv.#110109)	500851	\$ 15.18
e.	Magnolia Hardware & Supply Inc. (Inv.#110113)	500851	\$ 5.19
f.	Magnolia Hardware & Supply Inc. (Inv.#110119)	500851	\$ 15.18
g.	Magnolia Hardware & Supply Inc. (Inv.#110137)	500851	\$ 120.40
h.	Magnolia Hardware & Supply Inc. (Inv.#110141)	500851	\$ 19.23
i.	Magnolia Hardware & Supply Inc. (Inv.#110146)	500851	\$ 11.88
j.	Magnolia Hardware & Supply Inc. (Inv.#110148)	500851	\$ 35.99
k.	Magnolia Hardware & Supply Inc. (Inv.#110149)	500851	\$ 34.58
l.	Magnolia Hardware & Supply Inc. (Inv.#110152)	500851	\$ 59.99
m.	Magnolia Hardware & Supply Inc. (Inv.#1101178)	500851	\$ 139.15
n.	Tana Ross	500632	\$ 1,387.50

MOTION: Upon a motion to approve all Consent Agenda items made by Brenda Hoppe and seconded by Gari Lynn Hessong, the Board members present voted and the motion carried unanimously.

7. DISCUSSION/CONSIDERATION – QUOTE FOR WROUGHT IRON GATES FOR PAVILION

Discussion, consideration and possible action regarding quote for wrought iron gates for the pavilion.

Executive Director/City Administrator Paul Mendes stated that we did not receive a quote and after last month's meeting and discussion where concerns were expressed about doing it, he felt that the Board needs to provide more guidance and direction before he requests someone to come out again to measure to provide a cost estimate.

8. ECONOMIC DEVELOPMENT COORDINATOR REPORT

(Tana Ross)

Tana Ross introduced Brenda Escalon, vendor coordinator for The Stroll Committee, who spoke about some of the things she does and has done, and some of the things she has planned.

- Monthly sales tax report
Economic Development Coordinator/Planning Technician Tana Ross reported sales tax down -1.82% for this period, down -20.09% for the fiscal year to date.
- Monthly sales tax revenue comparison
Mrs. Ross provided a monthly comparison of other cities, and historical sales tax data.
- Monthly Economic Development Coordinator Report
In her report, Mrs. Ross briefly summarized report highlights, contacts, developments, planning, community development/marketing, inquiries for Unity Park, bookings, Stroll events, other events, other community efforts, business closings/relocations/openings, interests, upcoming businesses, projects, solicitations, hostings, representations and presentations.

9. **APPROVED PROJECTS REPORTS/UPDATES**

- a. Unity Park Project – *(approved 2006-2007) - (Jonny Williams, Pat Zaiontz)*
No report.
- b. Yellow House – *(approved 2009) – (Barbara Gardner, Jonny Williams)*
There have been several inquiries and showings.
- c. Economic Development Program – *(approved 2007-2008) – (Pat Zaiontz)*
No report.
 - (i). Grow Magnolia
Executive Director/City Administrator Paul Mendes reported that the 1488/149 overpass project was delayed but they may swing traffic next week, the flyover should be carrying traffic in August and they hope to have the whole thing completed by January 2018. He has a meeting tomorrow morning with Adam from TxDot to tour the projects and talk to us. The pipe relocation on 1774 is coming along very well and have just about all of the water line in, they have to make the connections on both ends, sterilize the pipe, flush it and charge it, and they have to put in a little bit more of the sewer line. On June 13th in Commissioners Court, we need our elected officials ready to speak on our behalf and to have as many people as possible in support of the 249 Toll Road project and how it will positively impact the economic growth and development of the area.
- d. Gateways – *(Brenda Hoppe)*
No report.
- e. Downtown Upgrades - *(approved 2011) – (Gari Lynn Hessong)*
No report.
- f. Project to promote new and expanded business development within the City limits and ETJ of Magnolia - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*

No report.

- g. Project to promote new and expanded business development through the creation of a City Centre - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*

No report.

10. REQUESTS FOR FUTURE AGENDA ITEMS

None.

11. ADJOURNMENT

MOTION: Upon a motion to adjourn made by Brenda Hoppe and seconded by Gari Lynn Hessong, the Board members voted, the motion carried unanimously and the meeting was adjourned at 5:10 p.m.

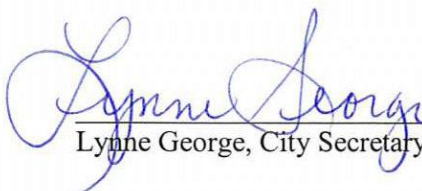



Pat Zaiontz, President

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on June 8, 2017 by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:


Lynne George, City Secretary