

Pat Zaiontz, President  
Brenda Hoppe, Vice President  
Barbara Gardner, Treasurer  
Jonny Williams  
Clyde Hunt  
David Arevalo  
Joshua Chadwick

Executive Director/City Administrator, Paul Mendes  
City Secretary Lynne George  
4B CDC Attorney Leonard Schneider



## **4-B COMMUNITY DEVELOPMENT CORPORATION**

### **MINUTES**

#### **REGULAR MEETING**

**THURSDAY JUNE 14, 2018 - 5:30 P.M.**

Sewall Smith City Council Chambers

18111 Buddy Riley Blvd., Magnolia, Texas 77354

#### **1. CALL TO ORDER**

Barbara Gardner called the meeting to order at 5:40 pm.

##### **a. INVOCATION**

Clyde Hunt delivered the invocation.

##### **b. PLEDGE OF ALLEGIANCE**

President Zaiontz lead the pledge of allegiance to the United States flag.

#### **2. ROLL CALL AND CERTIFICATION OF QUORUM**

Barbara Gardner called roll and certified a quorum present with the following Board members in attendance: Pat Zaiontz, Barbara Gardner, Clyde Hunt, Joshua Chadwick

Absent: David Arevalo, Brenda Hoppe, Jonny Williams

Staff present: Executive Director/City Administrator Paul Mendes, City Secretary Lynne George, Economic Development/Planning Tech Tana Ross

#### **3. CITIZENS FORUM**

*(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)*

*(For matters not on the agenda. Comments shall be limited to **three (3) minutes per person**. Comments by the Board shall be limited to:*

*a. Statements of specific factual information given in response to an inquiry;*

*b. A recitation of existing policy in response to an inquiry;*

*c. A proposal to place the subject on a future agenda.*

None.

#### **4. ANNOUNCEMENTS**

*(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)*

Clyde Hunt announced that finally the long standing noncompliant Church's Fried Chicken sign on FM 1774 is now gone.

Tana Ross announced the City's annual 4<sup>th</sup> of July celebration at Unity Park and asked for volunteers for one hour increments.

**5. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES**

*(Barbara Gardner)*

Barbara Gardner provided a brief summary of revenues, obligations and expenditures.

**6. CONSENT AGENDA – ROUTINE ITEMS:**

*(This portion of the agenda consists of items considered to be routine and **will be enacted by one motion** unless separate discussion is requested by a Board Director or a citizen.)*

a. Approval of the minutes of the meeting held on May 10, 2018.

<u>Vendor</u>	<u>Amount</u>
b. Verizon	\$ 40.88
c. Magnolia Hardware & Supply Inc. (Inv.#118545)	\$ 15.57
d. Magnolia Hardware & Supply Inc. (Inv.#118589)	\$ 14.98
e. Magnolia Hardware & Supply Inc. (Inv.#118752)	\$ 21.98
f. Magnolia Hardware & Supply Inc. (Inv.#118843)	\$ 24.72
g. Tana Ross	\$ 1,387.50

**MOTION:** Upon a motion to approve Consent Agenda items a. - g. made by Clyde Hunt and seconded by Joshua Chadwick, the Board members present voted and the motion carried unanimously.

**7. EDC/PLANNING TECH REPORT**

*(Tana Ross)*

• Sales tax report

Economic Development Coordinator/Planning Tech Tana Ross provided a report with sales tax increase of +30.64%, with a decrease of -2.03% for the fiscal year to date. She commented that the increase was due to oil and gas sales and food and beverage sales.

• Sales tax revenue comparison

Mrs. Ross provided a monthly comparison of other cities, and historical sales tax data.

• EDC/Planning Tech Report

In her report, Mrs. Ross briefly summarized report highlights, business closings/relocations/openings, marketing, interests, upcoming businesses, projects, planning, contacts, solicitations, hostings, representations, presentations and park rentals.

**8. APPROVED PROJECTS REPORTS/UPDATES**

a. Unity Park Project – *(approved 2006-2007) - (Jonny Williams, Pat Zaiontz)*

Executive Director/City Administrator Paul Mendes stated that he felt that consideration should be given in modifying the pavilion with a screen on the west side.

b. Grow Magnolia

No report.

c. Gateways – *(Brenda Hoppe)*

No report.

- d. Downtown Upgrades - *(approved 2011) – (Joshua Chadwick)*

No report.

- e. Project to promote new and expanded business development within the City limits and ETJ of Magnolia - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*

No report.

**9. REQUEST(S) FOR AGENDA ITEM(S)**

President Pat Zaiontz requested an item be placed on the next agenda regarding reviewing 4B financials and consider purchasing a CD.

**10. ADJOURNMENT**

**MOTION:** Upon a motion to approve to adjourn made by Clyde Hunt and seconded by Joshua Chadwick, the Board members present voted, the motion carried unanimously and the meeting was adjourned at 6:15 p.m.

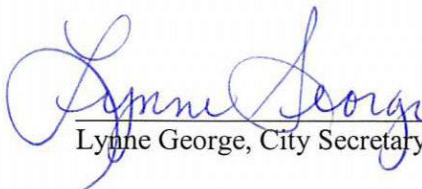


  
Pat Zaiontz, President

**CERTIFICATION**

I hereby certify this is a true and correct copy of the minutes of the meeting held on June 14, 2018 by the Board of the City of Magnolia 4B Community Development Corporation.

**ATTEST:**

  
Lynne George, City Secretary