

Brenda Hoppe, President
Joshua Chadwick, Vice President
Barbara Gardner, Treasurer
Clyde Hunt
Trevor Brown
Kevin Moore
Lisa Grant



Natalie Floyd, Economic Dev. Coordinator
Kandice Garrett, City Secretary
Leonard Schneider, Corp. Attorney
Beverly Standley, Finance Administrator

MINUTES

4B COMMUNITY DEVELOPMENT CORPORATION
REGULAR MEETING
THURSDAY JUNE 10, 2021 – 5:30 P.M.
Sewall Smith City Council Chambers
18111 Buddy Riley Blvd.
Magnolia, Texas 77354

1. CALL TO ORDER

President Brenda Hoppe called the meeting to order at 5:32 p.m.

a. INVOCATION

Clyde Hunt delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Brenda Hoppe led the Pledge of Allegiance.

c. ROLL CALL AND CERTIFICATION OF QUORUM

President Brenda Hoppe called roll and certified a quorum present with the following Board members in attendance: Brenda Hoppe, Barbara Gardner, Clyde Hunt, Lisa Grant, and Trevor Brown

Absent: Josh Chadwick and Kevin Moore

Staff present: Executive Coordinator Natalie Floyd, City Secretary Kandice Garrett, and Finance Administrator Beverly Standley

2. CITY SECRETARY WELCOME AND CITIZENS FORUM

*(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)
(For matters not on the agenda. Comments shall be limited to **three (3) minutes per person**. Comments by the Board shall be limited to:*

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

None

3. **ANNOUNCEMENTS**

(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)

President Brenda Hoppe announced the July 4th Celebration will be held at Unity Park where there will be vendors, the Police Dept. hosting a kid's activity, kids bicycle parade at 5:00, the National Parade at 5:30 and fireworks at dark.

Director Trevor Brown announced he will be hosting a vendor market day at Lone Pint Brewery in the Beer Garden on Saturday, June 12. The event takes place the second Saturday of each month to include the Farmers Market vendors from Tamina Rd.

4. **TREASURER'S REPORT**

(Director Barbara Gardner)

- a. Update on revenues and expenditures
- b. Monthly sales tax report

Barbara Gardner provided a summary of revenues, obligations, and expenditures.

5. **CONSENT AGENDA – ROUTINE ITEMS:**

(This portion of the agenda consists of items considered to be routine and can be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.)

Minutes	Date
Approval of minutes	05-13-2021
Approval of revised minutes	04-08-2021
Vendor	Amount
May:	
Daniel's Landscaping	\$2,500.00
CivicPlus	\$1,719.29

MOTION: Upon a motion to approve Consent Agenda items made by Barbara Gardner and seconded by Clyde Hunt, the Board members present voted, and the motion carried unanimously, 4-0.

6. **CONSIDERATION – FAÇADE IMPROVEMENT GRANT**

Economic Development Coordinator Natalie Floyd asked the Board for suggestions and feedback for the use of the draft document she provided.

7. **CONSIDERATION – TAX ABATEMENT PROGRAM**

The Board discussed revisions to the document in comparison to nearby cities and decided to bring it back next month.

8. **CONSIDERATION – BUDGET PREPARATION**

Economic Development Coordinator Natalie Floyd asked for feedback from the Board regarding the budget. The Board made the following suggestions:

- Removing Daniel's Landscaping expense
- Budget for purchase or lease of parking lot near The Stroll
- Commit money towards infrastructure improvements
- Probable Cost Estimate and possible issue of Certificates of Obligation
- Façade Improvement Grant - dedicated funds
- Website
- Marketing materials
- Training for Natalie

10. **APPROVED PROJECTS REPORTS/UPDATES**

- a. Business Promotion Expansion Activities – (approved March 2013)
- Land available for parking near The Stroll

Economic Development Coordinator Natalie Floyd said the Methodist Church Pastor was on vacation when she called. Trevor Brown stated he is open to sharing property for parking or possible sale of land.

11. **FUTURE AGENDA ITEMS**

The board requested the following:

- Façade Improvement Grant
- Tax Abatement Program
- Church parking lot near The Stroll
- Sewer line costs

12. **ADJOURN**

MOTION: Upon a motion to adjourn made by Clyde Hunt and seconded by Lisa Grant, the Board members present voted, and the motion carried unanimously, 4-0 and President Hoppe adjourned the meeting at 6:10 pm.



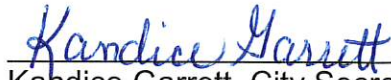
A handwritten signature in cursive script that reads "Brenda Hoppe".

Brenda Hoppe, President

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on June 10, 2021, by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:



Kandice Garrett, City Secretary