

Pat Zaiontz, President
Brenda Hoppe, Vice President
Barbara Gardner, Treasurer
Jonny Williams
Clyde Hunt
David Arevalo
Joshua Chadwick



Interim City Secretary Diane Hurley
4B CDC Attorney Leonard Schneider

MINUTES
4B COMMUNITY DEVELOPMENT CORPORATION
REGULAR MEETING
THURSDAY JULY 9, 2020 – 5:00 P.M.
Sewall Smith City Council Chambers
18111 Buddy Riley Blvd.
Magnolia, Texas 77354

1. CALL TO ORDER

Vice President Brenda Hoppe called the meeting to order at 5:00 p.m.

a. INVOCATION

Vice President Brenda Hoppe delivered the invocation.

b. ROLL CALL AND CERTIFICATION OF QUORUM

Vice President Jonny Williams called roll and certified a quorum present with the following Board members in attendance: Brenda Hoppe, Joshua Chadwick, Jonny Williams, Barbara Gardner

Absent: Pat Zaiontz, David Arevalo, Clyde Hunt

Staff present: City Administrator Don Doering, Interim City Secretary Diane Hurley; Finance Clerk Beverly Standley; Public Works Director David Coburn; Melissa Carlyle, Public Works.

2. CITIZENS FORUM

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

(For matters not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the Board shall be limited to:

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

None.

ANNOUNCEMENTS

(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)

- a. Vice President Brenda Hoppe stated Trevor Brown's 4B application will be on the August 11, 2020 City Council Agenda.

TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES

(Barbara Gardner)

- a. Update on revenues and expenditures
Barbara Gardner provided a brief summary of revenues, obligations and expenditures.

3. CONSENT AGENDA – ROUTINE ITEMS:

*(This portion of the agenda consists of all items considered to be routine and **will be enacted by one motion** unless separate discussion is requested by a Board Director or a citizen.)*

Minutes	Date
Approval of minutes	June 4, 2020
Vendor	Amount
July:	
Daniel's Landscaping	\$ 2,000.00
Daniel's Landscaping	\$ 375.00
Magnolia Hardware & Supply Inc. (Inv. #133531)	\$ 73.28
Magnolia Hardware & Supply Inc. (Inv. #134006)	\$ 21.92
Magnolia Hardware & Supply Inc. (Inv. #134291)	\$ 66.83
Hodges Badge Company, Inc. (Inv. #20011633)	\$ 62.46
Vistaprint Netherlands BV	\$ 16.77
Texas Timber Resources, LLC (Inv. #491442)	\$ 800.00
Texas Timber Resources, LLC (Inv. #294354)	\$ 1600.00
Lone Star Septic Pumping (Inv. #5820)	\$ 225.00
Liles Parker – Houston (Inv. #1975)	\$ 41.00
Stellar Pools LLC	\$ 596.42

MOTION: Upon a motion to approve all Consent Agenda items made by Jonny Williams and seconded by Barbara Gardner, the Board members present voted by roll call as follows: Vice President Brenda Hoppe– aye; Jonny Williams – aye; Barbara Gardner – aye; Joshua Chadwick – aye, and the motion carried unanimously.

4. SALES TAX REPORT

- Vice President Brenda Hoppe reported sales tax was up by 25%.

5. APPROVED PROJECTS REPORTS/UPDATES

- a. Unity Park Project – *(approved 2006-2007) - (Jonny Williams)*
 - Update; Jonny Williams reported graffiti/vandalism at the park. Melissa Carlyle with the City of Magnolia gave a brief summary on the cleanup of the pond, graffiti and the vandalism at the park; there has been a police report taken of the graffiti and the vandalism. Melissa Carlyle stated she painted over the graffiti; and will be getting the window glass replaced.

- Mowing/landscaping contract; David Coburn reported they are obtaining three (3) bids for the mowing/landscaping contract.
 - Role of Parks Operations Manager; Vice President Brenda Hoppe requested Melissa Carlyle to provide a list of the role duties for the Parks Operations Manager for next 4B meeting.
- b. Grow Magnolia
No comments.
- c. Gateways – *(Brenda Hoppe)*
Monument signs:
Vice President Brenda Hoppe reported the Monument signs are on hold at this time. that City Administrator, Don Doering, begin researching who owns property on southwest corner of FM 1774 at FM1486 for future monument sign.
- d. Downtown Upgrades – *(Joshua Chadwick)*
No report.
- e. Discussion on EDC position- *(Don Doering)*
City Administrator Don Doering proposed to place an ad for the EDC Professional position; and 4B members agreed.
- f. Project to promote new and expanded business development within the City limits and ETJ of Magnolia – Allocation of \$10,000.00 for land, buildings, equipment, facilities, Expenditures, targeted infrastructure and improvements to promote new or expanded business development. (approved March 2013)

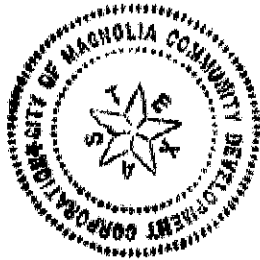
6. REQUEST(S) FOR AGENDA ITEM(S)

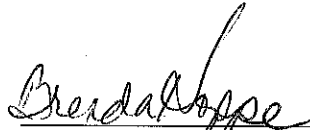
- a. Vice President Brenda Hoppe requested Melissa Carlyle to provide a list of the role duties for the Parks Operations Manager for the August 13, 2020 4B meeting.
- b. Vice President Brenda Hoppe requested David Coburn to provide three (3) bids for the mowing/landscaping at Unity Park for the August 13, 2020 4B meeting.

(SIGNATURES TO FOLLOW ON THE NEXT PAGE)

ADJOURN

MOTION: Upon a motion to adjourn made by Barbara Gardner and seconded by Joshua Chadwick, the Board members present voted by roll call as follows: Brenda Hoppe – aye; Barbara Gardner – aye; Jonny Williams – aye; Joshua Chadwick – aye, the motion carried unanimously, and Vice President Hoppe adjourned the meeting at 6:10 p.m.

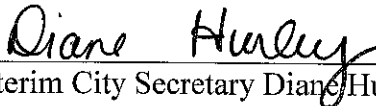



Brenda Hoppe, Vice President

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on July 9, 2020 by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:


Interim City Secretary Diane Hurley