

Pat Zaiontz, President
Barbara Gardner, Treasurer
Jonny Williams
Gari Lynn Hessong, Vice President
Clyde Hunt
David Arevalo
Brenda Hoppe



Executive Director/City Administrator, Paul Mendes
City Secretary Lynne George
Corporation Attorney Leonard Schneider

4-B COMMUNITY DEVELOPMENT CORPORATION

MINUTES

REGULAR MEETING

THURSDAY JULY 13, 2017 - 4:30 P.M.

Sewall Smith City Council Chambers
18111 Buddy Riley Blvd., Magnolia, Texas 77354

1. CALL TO ORDER

President Pat Zaiontz called the meeting to order at 4:34 pm.

a. INVOCATION

Clyde Hunt delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Zaiontz lead the pledge of allegiance to the United States flag.

2. ROLL CALL AND CERTIFICATION OF QUORUM

President Zaiontz called roll and certified a quorum present with the following Board members in attendance: Pat Zaiontz, Jonny Williams, Clyde Hunt, Brenda Hoppe, David Arevalo, Barbara Gardner

Absent: Gari Lynn Hessong

Staff present: Executive Director/City Administrator Paul Mendes, City Secretary Lynne George

Also present: Economic Development Coordinator/Planning Technician Tana Ross

3. CITIZENS FORUM

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

(For matters not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the Board shall be limited to:

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

None.

4. ANNOUNCEMENTS

(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)

None.

5. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES

(Barbara Gardner)

Barbara Gardner provided a brief summary of revenues, obligations and expenditures.

6. CONSENT AGENDA – ROUTINE ITEMS:

(This portion of the agenda consists of items considered to be routine and will be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.)

- a. Approval of the minutes of the 4B CDC meeting held on June 8, 2017.

	<u>Vendor</u>	<u>Project #</u>	<u>Amount</u>
b.	Sammie Scott	500848	\$ 50.00
c.	Magnolia Hardware & Supply Inc. (Inv.#111329)	500848	\$ 19.90
d.	Magnolia Hardware & Supply Inc. (Inv.#111378)	500848	\$ 126.99
e.	PostNet	500848	\$ 12.99
f.	Houston Recreation Management (Inv.#18733)	500848	\$ 4,935.23
g.	Houston Recreation Management (Inv.#18763)	500848	\$ 327.00
h.	Houston Recreation Management (Inv.#18764)	500848	\$ 95.00
i.	Houston Recreation Management (Inv.#18765)	500848	\$ 90.00
j.	Tana Ross	500632	\$ 1,387.50

MOTION: Upon a motion to approve all Consent Agenda items made by Brenda Hoppe and seconded by Barbara Gardner, the Board members present voted and the motion carried unanimously.

7. ECONOMIC DEVELOPMENT COORDINATOR REPORT

(Tana Ross)

- Monthly sales tax report
Economic Development Coordinator/Planning Technician Tana Ross reported sales tax down -3.49% for this period, down -1.97% for the fiscal year to date.
- Monthly sales tax revenue comparison
Mrs. Ross provided a monthly comparison of other cities, and historical sales tax data.
- Monthly Economic Development Coordinator Report
In her report, Mrs. Ross briefly summarized report highlights, contacts, developments, planning, community development/marketing, inquiries for Unity Park, bookings, Stroll events, other events, other community efforts, business closings/relocations/openings, interests, upcoming businesses, projects, solicitations, hostings, representations and presentations.

8. APPROVED PROJECTS REPORTS/UPDATES

- a. Unity Park Project – *(approved 2006-2007)* - *(Jonny Williams, Pat Zaiontz)*

Executive Director/City Administrator Paul Mendes commented that we may want to work a deal with Commissioner Charlie Riley to pave the driveways with asphalt – it would be easier to maintain and look better. He will get a quote. He provided a photo of the detention pond area.

- b. Yellow House – *(approved 2009) – (Barbara Gardner, Jonny Williams)*

Barbara Gardner reported that she continues to receive inquiries.

- c. Economic Development Program – *(approved 2007-2008) – (Pat Zaionts)*

No report.

- (i). Grow Magnolia

Mr. Mendes reported that we have extended our utility lines out to 1486 and enlarged them, the lift station is on-line and we will be across 1486. By extending our water lines, we have had people request services. The water line is in place, charged, and it will be ready for use very soon. This was done for the \$1,000,000.00 SIB loan and Public Works Director David Coburn has accomplished the project at a cost substantially below anticipated.

- d. Gateways – *(Brenda Hoppe)*

No report.

- e. Downtown Upgrades - *(approved 2011) – (David Arevalo)*

No report.

- f. Project to promote new and expanded business development within the City limits and ETJ of Magnolia - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*

No report.

- g. Project to promote new and expanded business development through the creation of a City Centre - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*

No report.

9. **REQUESTS FOR FUTURE AGENDA ITEMS**

The Economic Development Coordinator contract renewal.

Executive Director/City Administrator Paul Mendes

10. ADJOURNMENT

MOTION: Upon a motion to adjourn made by Clyde Hunt and seconded Brenda Hoppe, the Board members voted, the motion carried unanimously and the meeting was adjourned at 5:18 p.m.

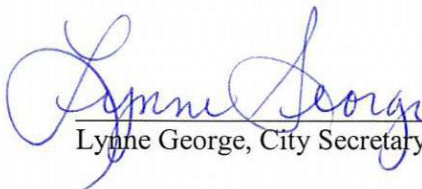



Pat Zaiontz, President

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on July 13, 2017 by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:


Lynne George, City Secretary