

Pat Zaiontz, President
Brenda Hoppe, Vice President
Barbara Gardner, Treasurer
Jonny Williams
Clyde Hunt
David Arevalo
Joshua Chadwick

Executive Director/City Administrator, Paul Mendes
City Secretary Lynne George
4B CDC Attorney Leonard Schneider
EDC/Planning Tech Tana Ross



4-B COMMUNITY DEVELOPMENT CORPORATION

MINUTES

REGULAR MEETING

THURSDAY FEBRUARY 14, 2019 - 5:30 P.M.

Sewall Smith City Council Chambers

18111 Buddy Riley Blvd., Magnolia, Texas 77354

1. CALL TO ORDER

President Pat Zaiontz called the meeting to order at 5:30 pm.

a. INVOCATION

Clyde Hunt delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Zaiontz lead the pledge of allegiance to the United States flag.

2. ROLL CALL AND CERTIFICATION OF QUORUM

President Zaiontz called roll and certified a quorum present with the following Board members in attendance: Pat Zaiontz, Clyde Hunt, Barbara Gardner, Jonny Williams, David Arevalo, Brenda Hoppe, Joshua Chadwick

Absent: -0-

Staff present: Executive Director/City Administrator Paul Mendes, City Secretary Lynne George, Public Works Director David Coburn, Economic Development/Planning Tech Tana Ross, Administrative Assistance/Compliance & Safety Officer Melissa Carlyle

3. CITIZENS FORUM

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

(For matters not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the Board shall be limited to:

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

None.

4. ANNOUNCEMENTS

(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)

Brenda Hoppe announced the Mardi Gras/Cajun Cookoff on Saturday the 23rd from 11-6 pm, needing judges and volunteers. Parade assembles at 12:00 and starts at 12:30 with live zydeco dots band and food tasting for \$5.

5. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES

(Barbara Gardner)

Barbara Gardner provided a brief summary of revenues, obligations and expenditures.

6. CONSENT AGENDA – ROUTINE ITEMS:

*(This portion of the agenda consists of items considered to be routine and **will be enacted by one motion** unless separate discussion is requested by a Board Director or a citizen.)*

Approval of minutes	January 10, 2019
Vendor	Amount
PostNet	\$ 31.25
Magnolia Hardware (Inv. #124320)	\$ 58.85
Sam's Club	\$ 41.96
Southern Heritage Consulting	\$ 300.00
Tana Ross	\$ 1,429.13

MOTION: Upon a motion to approve all Consent Agenda items made by Brenda Hoppe and seconded by Clyde Hunt, the Board members voted and the motion carried unanimously.

7. EDC/PLANNING TECH REPORT

(Tana Ross)

- Sales tax report
Economic Development Coordinator/Planning Tech Tana Ross provided a report with sales tax up 21.7%, with an increase of 15.23% for the fiscal year to date.
- Sales tax revenue comparison
Mrs. Ross provided a monthly comparison of other cities, and historical sales tax data.
- EDC/Planning Tech Report
Mrs. Ross summarized the EDC report highlights, business closings/relocations/openings, marketing, interests, projects, planning, contacts, solicitations, hostings, representations, visits and presentations. She also reported on meetings with developers and realtors, proposed/new/open businesses, future development status, park rental and permitting and marketing.

8. APPROVED PROJECTS REPORTS/UPDATES

- a. Unity Park Project – *(approved 2006-2007)* - *(Jonny Williams, Pat Zaiontz)*

President Zaiontz commented that there is a lot of maintenance needed but that it will be above and beyond what was budgeted.

Public Works Director David Coburn provided estimates from Daniels Landscaping to repair several areas; there are bridges that are in bad shape, the speed bumps need fixing, the signs at Nichols Sawmill/Unity Park Drive and in front of the pavilion are cracked; the barbeque pits and trash can lids need replacement/repair and the walkway behind the skate park needs crushed granite repair.

Jonny Williams stated he would like to get all of this done before school is out in May.

Executive Director/City Administrator Paul Mendes suggested putting pipes in and rebuild the walkway over them behind the skate park so it would not get washed out again. He also suggested that for the bridge going into the scout area by getting a couple of 6" steel stringers, put good bases on either shore and run a span across that didn't have pilings and put a graded steel deck on it so we wouldn't have to worry about it deteriorating. Discussion followed. Mr. Mendes further stated that he ordered sand for the barbeque area depressions and get David to put a couple of French drains in; we are also going to dress up the area where the contractor put the equipment during the work on the dam, and maybe put some rye grass out. He purchased two 40' x 18' x 30' tents for events; the dam is almost complete. Something we may want to think about is when the dam is complete, it has created a great fishing hole and we may want to put a dock/platform to it in the future.

b. Grow Magnolia

Mr. Mendes reported that at Tuesday night's Council meeting, Council accepted a petition to annex 48 acres off FM 1488/Spur 149, and a letter was sent to TxDot of our intention to annex FM 1488 from the flyover west. Also any time we do a development agreement, our ETJ extends ½ mile from the boundaries of the development.

c. Gateways – (*Brenda Hoppe*)

No report.

d. Downtown Upgrades - (*approved 2011*) – (*Joshua Chadwick*)

No report.

e. Project to promote new and expanded business development within the City limits and ETJ of Magnolia - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. (*approved March 2013*)

No report.

9. DISCUSSION/CONSIDERATION – APPROVE CHANGING NAME OF THE STROLL COMMITTEE TO THE MAGNOLIA FESTIVAL COMMITTEE

Consideration and possible action to approve changing the name of The Stroll Committee to "The Magnolia Festival Committee".

MOTION: Upon a motion to approve changing the name of The Stroll Committee to "Magnolia Festival Committee" made by Brenda Hoppe and seconded Barbara Gardner, the Board members voted and the motion carried unanimously.

10. REQUEST(S) FOR AGENDA ITEM(S)

None.

11. ADJOURN

There being no further business, President Zaiontz adjourned the meeting at 6:20 p.m.

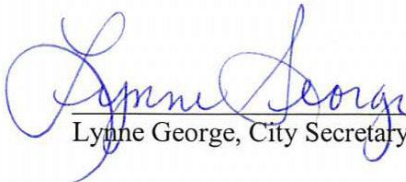



Pat Zaiontz, President

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on February 14, 2019 by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:


Lynne George, City Secretary