

Pat Zaiontz, President
Barbara Gardner, Treasurer
Jonny Williams
Gari Lynn Hessong, Vice President
Clyde Hunt
David Arevalo
Brenda Hoppe

Executive Director/City Administrator, Paul Mendes
City Secretary Lynne George
Corporation Attorney Leonard Schneider



4-B COMMUNITY DEVELOPMENT CORPORATION

MINUTES

CITY OF MAGNOLIA

4B COMMUNITY DEVELOPMENT CORPORATION

THURSDAY AUGUST 11, 2016 - 5:30 P.M.

Sewall Smith City Council Chambers

18111 Buddy Riley Blvd., Magnolia, Texas 77354

1. CALL TO ORDER

President Pat Zaiontz called the meeting to order at 5:37 pm.

a. INVOCATION

Jonny Williams delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Zaiontz lead the pledge of allegiance to the United States flag.

2. ROLL CALL AND CERTIFICATION OF QUORUM

President Zaiontz called roll and certified a quorum present with the following Board members in attendance: Jonny Williams, Gari Lynn Hessong, Pat Zaiontz, Barbara Gardner, Brenda Hoppe, David Arevalo, Clyde Hunt

Absent: -0-

Staff present: Executive Director/City Administrator Paul Mendes, City Secretary Lynne George

Also present: Economic Development Coordinator Tana Ross

3. CITIZENS FORUM

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

(For matters not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the Board shall be limited to:

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

John Bramlett provided a demonstration of the live security camera feeds at Unity Park when the pavilion was vandalized Sunday, where cutters were found in the wiring to the cameras. Several juveniles were observed.

4. ANNOUNCEMENTS

(Hear announcements concerning items of community interest from the Board members and City staff for which no action shall be taken or discussed.)

None.

5. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES

(Barbara Gardner)

Barbara Gardner provided a brief summary of revenues, obligations and expenditures.

6. CONSENT AGENDA – ROUTINE ITEMS:

*(This portion of the agenda consists of items considered to be routine and **will be enacted by one motion** unless separate discussion is requested by a Board Director or a citizen.)*

a. CONSIDERATION – APPROVE MINUTES

Consideration and possible action to approve the minutes of the 4B CDC meeting held July 14, 2016.

	<u>Vendor</u>	<u>Project #</u>	<u>Amount</u>
b.	Magnolia Hardware & Supply, Inc. (Inv.#102404)	500971	\$ 81.43
c.	Magnolia Hardware & Supply, Inc. (Inv.#102873)	500971	\$ 39.67
d.	Magnolia Hardware & Supply, Inc. (Inv.#102670)	500848	\$ 6.95
e.	Magnolia Hardware & Supply, Inc. (Inv.#102586)	500848	\$ 55.73
f.	1488 Mulch Yard (Inv.#86572)	500848	\$ 700.00
g.	Country Air (Inv. #7714)	500971	\$ 559.50
h.	Sam's Club	500848	\$ 175.90
i.	Liles Parker (Inv.#1334)	500640	\$ 55.50
j.	ICSC	500550	\$ 147.50
k.	TEDC	500550	\$ 250.00
l.	Tana Ross	500632	\$ 1,387.50

MOTION: Upon a motion to approve Consent Agenda items a. through l. made by Jonny Williams and seconded by Brenda Hoppe, the Board members present voted and the motion carried unanimously.

7. ECONOMIC DEVELOPMENT COORDINATOR REPORT

(Tana Ross)

- Sales tax report
Tana Ross reported June sales tax up 4.87%, up \$81,000, but with a decrease of 6.65% for fiscal year to date.
- Sales tax revenue comparison
Mrs. Ross provided a monthly comparison of other cities, and historical sales tax data.

- Economic Development Coordinator Report
Mrs. Ross briefly summarized report highlights, business closings/relocations/openings, interests, upcoming businesses, contacts, solicitations, hostings, representations presentations, park rentals and events, and event banners on The Stroll. Mrs. Ross also reported on a proposed petition to petition the postal service to individualize the City's zip code area.

8. CONSIDERATION – PETITION U.S. POSTAL SERVICE TO MODIFY CITY'S ADDRESS NAME

Consideration and possible action to make recommendation to City Council to authorize staff to move forward to petition the U.S. Postal Service to modify City's address name.

MOTION: Upon a motion to make recommendation to City Council to authorize staff to move forward to petition the U.S. Postal Service to modify City's address name made by Barbara Gardner and seconded by Jonny Williams, the Board members present voted and the motion carried unanimously.

9. APPROVED PROJECTS REPORTS/UPDATES

- Unity Park Project – *(approved 2006-2007) - (Jonny Williams, Pat Zaiontz)*
Executive Director/City Administrator Paul Mendes reported that FEMA has approved replacing the dam.
- Yellow House – *(approved 2009) – (Barbara Gardner, Jonny Williams)*
Executive Director/City Administrator Paul Mendes reported having a local man check the roof and it was found to have missing shingles, gaps, etc. He repaired the worst leaks, but the roof is old and needs to be replaced. Two bids have been received and Mr. Mendes recommended going with the local man who repaired the roof, with consensus from the Board, which was received.

Mr. Mendes also reported that he sent a letter notifying the tenants that they could continue with the porch; however, we need to see a set of plans, that any siding had to match the existing siding of the building, and the corrugated tin did not qualify. No response was received.
- Economic Development Program – *(approved 2007-2008) – (Pat Zaiontz)*
No report.
 - Grow Magnolia
No report
- Gateways – *(Brenda Hoppe)*
No report.
- Downtown Upgrades - *(approved 2011) – (Gari Lynn Hessong)*
No report.
- Project to promote new and expanded business development within the City limits and ETJ of Magnolia - Allocation of \$10,000.00 for land, buildings, equipment, facilities,

expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*
No report.

- g. Project to promote new and expanded business development through the creation of a City Centre - Allocation of \$10,000.00 for land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements to promote new or expanded business development. *(approved March 2013)*
No report.

10. REQUESTS FOR FUTURE AGENDA ITEMS

None.

11. ADJOURNMENT

MOTION: Upon a motion to adjourn made by Brenda Hoppe and seconded by Barbara Gardner, the Board members voted, the motion carried unanimously and the meeting was adjourned at 6:23 p.m.

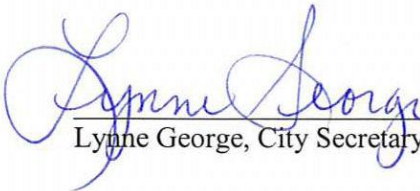



Pat Zaiontz, President

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on August 11, 2016 by the Board of the City of Magnolia 4B Community Development Corporation.

ATTEST:


Lynne George, City Secretary