

Jonny Williams, President
Phyllis Stegen, Vice President
Basil Tate, Secretary/Treasurer
Pat Zaiontz
Anne Sundquist

Executive Director/City Administrator, Paul Mendes
City Secretary Lynne George
4A EDC Attorney Leonard Schneider



4A ECONOMIC DEVELOPMENT CORPORATION

MINUTES **REGULAR MEETING** **THURSDAY SEPTEMBER 8, 2016 - 4:30 P.M.** Sewall Smith City Council Chambers 18111 Buddy Riley Blvd., Magnolia, Texas 77354

A meeting of the Magnolia 4A Economic Development Corporation was held on September 8, 2016, beginning at 4:30 p.m., in the Sewall Smith City Council Chambers located at 18111 Buddy Riley Blvd., Magnolia, Texas 77354.

1. CALL TO ORDER

President Jonny Williams called the meeting to order at 4:30 pm.

a. INVOCATION

Basil Tate delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Williams lead the pledge of allegiance to the United States flag.

2. ROLL CALL AND CERTIFICATION OF QUORUM

President Williams called roll and certified a quorum present with the following 4A EDC Board members in attendance: Jonny Williams, Pat Zaiontz, Anne Sundquist, Basil Tate, Phyllis Stegen

Absent: -0-

Staff present: City Secretary Lynne George

Also present: Economic Development Coordinator Tana Ross

3. CITIZENS FORUM *(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)*

None.

4. REQUESTS OR PETITIONS FROM THE PUBLIC

None.

5. ANNOUNCEMENTS

Tana Ross invited everyone to and announced the Stroll Thru The Renaissance event coming up on September 24th from 3-7 pm.

6. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES

(Basil Tate)

Basil Tate had provided a brief summary of revenues and expenditures.

7. CONSENT AGENDA – 4A EDC

This portion of the agenda consists of items considered routine and will be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.

- a. Approval of the 4A Economic Development Corporation minutes for the meeting held August 11, 2016.
- b. Central East Texas Alliance membership \$ 100.00
- c. Tana Ross \$1,387.50

MOTION: Upon a motion to approve Consent Agenda items a. through c. made by Anne Sundquist and seconded by Phyllis Stegen, the Board members voted and the motion carried unanimously.

8. ECONOMIC DEVELOPMENT COORDINATOR REPORT

(Tana Ross)

- Sales tax report
Tana Ross reported June sales tax down -16.76%, with a decrease of -7.50% for fiscal year to date.
- Sales tax revenue comparison
Mrs. Ross provided a monthly comparison of other cities, and historical sales tax data. Mrs. Ross commented that sales tax revenues averaged a 6% loss, and Houston is at a 5% loss.
- Economic Development Coordinator Report
Mrs. Ross briefly summarized report highlights, business closings/relocations/openings, marketing, interests, upcoming businesses, projects, contacts, solicitations, hostings, representations and presentations. Mrs. Ross also reported attending a meeting with San Bernard Electric Co-op for new fiber optic service.

9. ANNEXATION/ETJ UPDATE

Update of annexation/ETJ proceedings.

City Secretary Lynne George reported that staff is still working on getting the metes and bounds for the proposed TxDot flyover access area annexation.

10. DISCUSSION/CONSIDERATION – NEW LIGHTS IN INDUSTRIAL PARK

Discussion, consideration and possible action to approve new lights in Industrial Park.

Basil Tate stated that conversations have been held at previous meetings about this, but only one light is working and he has received complaints from the tenants. Mr. Tate expressed concern as to if 4A had the ability to deal with it, and should 4A take on this responsibility. Discussion followed. It was consensus that discovery needs to be made as to if the street is a dedicated City street, and the status.

MOTION: Upon a motion made to have City staff research records for any contractual agreements regarding the lights made by Phyllis Stegen and seconded by Anne Sundquist, the Board members voted and the motion carried unanimously.

11. DISCUSSION/REPORT ON ADOPTED PROJECTS

Discussion/status report on the following adopted projects:

- a. Unity Park
No report.
- b. Downtown Project
Tana Ross reported she is working with the Chamber on a project to be funded by H-GAC for all businesses along 1774 & 1488 to have uniform planters.
- c. Economic Development Plan
No report.
 - i. Grow Magnolia
No report.
- d. Special Events
The Stroll Thru the Renaissance September 24th 3-7 pm.

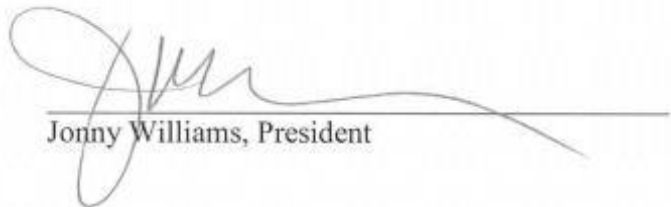
12. BOARD OF DIRECTORS CONCERNS AND REQUESTS

President Williams requested that item #10 be put on the next agenda.

13. ADJOURNMENT

MOTION: Upon a motion to adjourn made by Basil Tate and seconded by Phyllis Stegen, the Board members present voted, the motion carried unanimously and the meeting was adjourned at 5:00 pm.

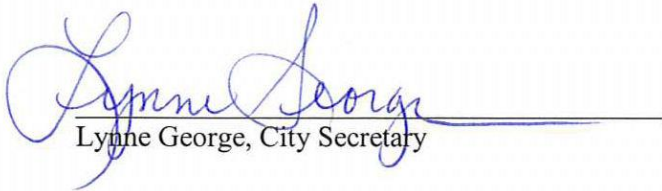



Jonny Williams, President

CERTIFICATION

I hereby certify that this is a true and correct copy of the minutes of the 4A EDC meeting held on September 8, 2016.

Attest:



Lynne George, City Secretary