

Robert Franklin, President  
Anne Sundquist, Vice President  
Basil Tate, Treasurer  
Brenda Escalon  
Jake Kelly



Rachel Steele, EDC Director  
Kandice Garrett, City Secretary  
Leonard Schneider, 4A EDC Attorney  
Don Doering, City Administrator  
Beverly Standley, Finance Administrator

## 4A ECONOMIC DEVELOPMENT CORPORATION

### **MINUTES** REGULAR MEETING THURSDAY, OCTOBER 14, 2021 – 4:00 P.M.

#### 1. **CALL MEETING TO ORDER**

Board President Robert Franklin called the meeting to order at 4:00 pm.

##### a. **INVOCATION**

Basil Tate offered the invocation.

##### **PLEDEGE OF ALLEGIANCE**

Board President Robert Franklin led the pledge of allegiance to the United States flag.

##### b. **ROLL CALL AND CERTIFICATION OF QUORUM**

Board President Robert Franklin called roll and certified a quorum present with the following 4A EDC Board members in attendance: Brenda Escalon, Jake Kelly, Basil Tate, and Robert Franklin.

Absent: Anne Sundquist

Staff present: Economic Development Director Rachel Steele, City Administrator Don Doering, City Secretary Kandice Garrett, and Planning Consultant Tana Ross.

#### 2. **CITIZENS FORUM**

*(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)*

None

#### 3. **REQUESTS OR PETITIONS FROM THE PUBLIC**

None

**4. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES**

*(Treasurer, Basil Tate)*

Sales Tax Report

Expenses and Revenues

Basil Tate provided a summary of the sales tax report and update on expenses and revenues.

**5. CONSENT AGENDA – ROUTINE ITEMS:**

*(This portion of the agenda consists of items considered to be routine and **can be enacted by one motion** unless separate discussion is requested by a Board Director or a citizen.)*

<b>Minutes</b>	<b>Date</b>
Approval of Minutes	September 9, 2021
<b>Invoices</b>	<b>Amount</b>
Rachel Steele	\$2,600.00
Liles Parker (Inv. No. 2156)	\$906.50
Liles Parker (Inv. No. 2166)	\$240.50
Office Depot	\$109.08

**MOTION:** Upon a motion to approve the Consent Agenda made by Basil Tate and seconded by Brenda Escalon, the Board members voted, and the motion carried unanimously, 3-0.

**6. CONSIDERATION – REVIEW AND TAKE ACTION ON PROPOSAL FROM AEI ENGINEERING TO PROVIDE ENVIRONMENTAL ASSESSMENT ON FM 149 TRACT.**

Ms. Steele reviewed the proposal from AEI Engineering to assess the environmental conditions on the FM 149 tract and went over a summary of the activity and costs that have accrued to date. She also noted that there were some findings in the report that call for filings with the Core of Engineers. The environmental investigator revealed there is a homestead on the property that the City has confirmed is currently being occupied illegally and having to go through legal processes to initiate eviction. There will be a special meeting coming up to deal with that issue.

**MOTION:** Upon a motion to approve the proposal from AEI Engineering to provide environmental assessment on FM 149 tract made by Jake Kelly and seconded by Brenda Escalon, the Board members voted, and the motion carried unanimously, 3-0.

**7. CONSIDERATION – DISCUSS AND REVIEW PROPOSED FY 2022 PROJECT LIST.**

13. ADJOURN

**MOTION:** Upon a motion to adjourn made by Jake Kelly and seconded by Brenda Escalon, the Board members voted, the motion carried unanimously, 3-0 and the meeting was adjourned at 4:50 pm.



Robert Franklin, President

**CERTIFICATION**

I hereby certify this is a true and correct copy of the minutes of the meeting held on October 14, 2021, by the Board of the City of Magnolia 4A Economic Development Corporation.

ATTEST:

Kandice Garrett, City Secretary