

Jonny Williams, President  
Phyllis Stegen, Vice President  
Basil Tate, Secretary/Treasurer  
Pat Zaiontz  
Anne Sundquist

Executive Director/City Administrator, Paul Mendes  
City Secretary Lynne George  
4A EDC Attorney Leonard Schneider



## 4A ECONOMIC DEVELOPMENT CORPORATION

### **MINUTES**

#### **REGULAR MEETING**

**THURSDAY MAY 14, 2015 - 4:30 P.M.**

Sewall Smith City Council Chambers  
18111 Buddy Riley Blvd., Magnolia, Texas 77354

A meeting of the Magnolia 4A Economic Development Corporation was held on May 14, 2015, beginning at 4:38 p.m., in the Sewall Smith City Council Chambers located at 18111 Buddy Riley Blvd., Magnolia, Texas 77354.

#### **1. CALL TO ORDER**

President Jonny Williams called the meeting to order at 4:38 pm.

##### **a. INVOCATION**

Basil Tate delivered the invocation.

##### **b. PLEDGE OF ALLEGIANCE**

Jonny Williams lead the pledge of allegiance to the United States flag.

#### **2. ROLL CALL AND CERTIFICATION OF QUORUM**

Jonny Williams called roll and certified a quorum present with the following Board members in attendance: Jonny Williams, Phyllis Stegen, Pat Zaiontz, Basil Tate, and Anne Sundquist

Absent: -0-

Staff present: City Secretary Lynne George

Also present: Economic Development Coordinator Tana Ross

#### **3. CITIZENS FORUM (No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)**

None.

#### **4. REQUESTS OR PETITIONS FROM THE PUBLIC**

None.

**5. ANNOUNCEMENTS**

Phyllis Stegen announced that she made a presentation at Rotary and received their grant. Also, she and Mr. Mendes met with C.D. Baxter, who wants to do a site plan for us for the inclusive park.

**6. TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES**

*(Basil Tate)*

Mr. Tate provided a brief summary of revenues and expenditures.

**7. CONSENT AGENDA – 4A EDC**

*This portion of the agenda consists of items considered routine and will be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.*

- a. Approval of the 4A Economic Development Corporation minutes for the meeting held April 9, 2015.
- b. Liles Parker \$ 240.50
- c. Tana Ross \$ 1,287.50

**MOTION: Upon a motion to approve Consent Agenda items a. thru c. made by Phyllis Stegen and seconded by Basil Tate, the Board members voted and the motion carried unanimously.**

**8. ECONOMIC DEVELOPMENT COORDINATOR REPORT**

*(Tana Ross)*

Tana Ross provided a sales tax revenue comparison, a sales tax report, and economic development activity report. Mrs. Ross reported sales tax overall, and for the fiscal year, which is still meeting and/or exceeding projected. Mrs. Ross provided a summary of highlights of the economic development activity report and various contacts. She also presented a draft of the newly updated aerial marketing map.

**9. ANNEXATION/ETJ UPDATE**

Update of annexation/ETJ proceedings.

City Secretary Lynne George reported that she had received a call from someone with acreage near the Buck Grass property wanting to voluntarily petition for annexation and that they had been provided with a Petition form, but were not provided with information as to exactly what documentation was needed to submit with the Petition. They are in the process of obtaining a survey.

**10. DISCUSSION/REPORT ON ADOPTED PROJECTS**

Discussion/status report on the following adopted projects:

- a. Unity Park  
Pat Zaiontz reported that the park reservations will be the responsibility of Tana Ross.
- b. Downtown Project  
No report.

- c. Economic Development Plan  
Nothing to report.

- i. Grow Magnolia  
Nothing to report.

- d. Special Events  
Pat Zaiontz reported that the recommendation was for The Stroll Committee to be turned over to Melissa Sunseri, who accepted, and Mrs. Ross would be city liaison.

**11. BOARD OF DIRECTORS CONCERNS AND REQUESTS**

The following item was requested by Anne Sundquist to be placed on the next agenda:

- a. Consideration and possible action to approve newly updated aerial marketing map.

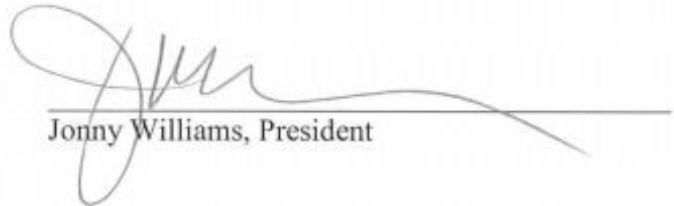
The following item was requested by Pat Zaiontz to be placed on the next agenda:

- b. Review, consideration and possible action regarding the Economic Development Coordinator Agreement.

**12. ADJOURNMENT**

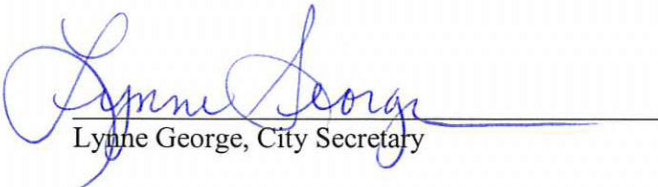
**MOTION:** Upon a motion to adjourn made by Anne Sundquist and seconded by Basil Tate, the Board members voted, the motion carried unanimously and the meeting was adjourned at 5:07 pm.



  
Jonny Williams, President

I hereby certify that this is a true and correct copy of the minutes of the 4A EDC meeting held on May 14, 2015.

ATTEST:

  
Lynne George, City Secretary