Robert Franklin, President Anne Sundquist, Vice President Basil Tate, Treasurer Brenda Escalon Jake Kelly



Natalie Floyd, 4A EDC Coordinator Kandice Garrett, City Secretary Leonard Schneider, 4A EDC Attorney

## 4A ECONOMIC DEVELOPMENT CORPORATION

## **MINUTES**

SPECIAL MEETING THURSDAY, MARCH 25, 2021 – 4:30 P.M.

A Special Meeting was held by the 4A Economic Development Corporation on March 25, 2021, at 4:30 p.m. in the Sewall Smith City Council Chambers, 18111 Buddy Riley Blvd., Magnolia, Texas.

#### 1. CALL MEETING TO ORDER

President Robert Franklin called the meeting to order at 4:33 pm.

#### a. INVOCATION

Basil Tate offered the invocation.

#### PLEDEGE OF ALLEGIANCE

President Robert Franklin led the pledge of allegiance to the United States flag.

#### b. ROLL CALL AND CERTIFICATION OF QUORUM

President Robert Franklin called roll and certified a quorum present with the following 4A EDC Board members in attendance: Robert Franklin, Basil Tate, and Brenda Escalon.

Absent: Anne Sundquist and Jake Kelly

Staff present: Economic Development Coordinator Natalie Floyd, City Administrator Don Doering, and City Secretary Kandice Garrett.

#### 2. CITIZENS FORUM

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

None

#### 3. REQUESTS OR PETITIONS FROM THE PUBLIC

None

#### 4. TREASURER'S REPORT - UPDATE OF REVENUES & EXPENDITURES

(Treasurer, Basil Tate)
Sales Tax Report
Expenses and Revenues

Basis Tate provided a summary of the sales tax report and update on expenses and revenues.

#### 5. CONSENT AGENDA - ROUTINE ITEMS:

(This portion of the agenda consists of items considered to be routine and <u>can be enacted by one</u> <u>motion</u> unless separate discussion is requested by a Board Director or a citizen.)

Minutes	Date
Approval of Minutes	January 21, 2021
Approval of Minutes	February 11, 2021
Vendor	Amount
February:	
Liles Parker	\$481.00

The Board requested Natalie provide the Top 10 Sales Tax report at the next meeting.

#### **MOTION:**

Upon a motion to approve all items on the Consent Agenda made by Basil Tate and seconded by Brenda Escalon, the Board members voted and the motion carried unanimously.

### 6. <u>CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON EXCUTIVE</u> COORDINATOR VEHICLE ALLOWANCE

Economic Development Coordinator Natalie Floyd asked the Board for a monthly vehicle allowance in the amount of \$500. There was discussion that the Board would agree to pay one-half the amount and Natalie can present a request to the 4B Economic Development Board for the remainder.

MOTION: Upon a motion to approve a monthly vehicle allowance in the amount of \$250 made by Robert Franklin and seconded by Basil Tate, the Board members voted and the motion carried unanimously.

# 7. <u>CONSIDERATION</u>, <u>DISCUSSION AND POSSIBLE ACTION ON EXECUTIVE</u> <u>COORDINATOR CELL PHONE ALLOWANCE</u>

Economic Development Coordinator Natalie Floyd asked the Board for a monthly cell phone allowance in the amount of \$100. There was discussion that the Board

would agree to pay one-half the amount and Natalie can present a request to the 4B Economic Development Board for the remainder.

**MOTION:** Upon a motion to approve a monthly cell phone allowance in the amount of \$50 made by Brenda Escalon and seconded by Basil Tate,

the Board members voted and the motion carried unanimously.

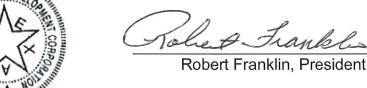
#### 8. AGENDA ITEM REQUESTS

The Board asked for an update on the Lone Pint proposal for the purchase of 12 acres and the Audubon easement.

#### 9. **ADJOURN**

MOTION: Upon a motion to adjourn made by Basil Tate and seconded by Brenda Escalon, the Board members voted, the motion carried

unanimously, and the meeting was adjourned at 4:56 pm.



#### CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on March 25, 2021, by the Board of the City of Magnolia 4A Economic Development Corporation.

ATTEST:

Kandice Garrett, City Secretary