

Jonny Williams, President
Robert Franklin
Basil Tate, Secretary/Treasurer
Pat Zaiontz
Anne Sundquist, Vice President

Executive Director/City Administrator, Paul Mendes
City Secretary Lynne George
4A EDC Attorney Leonard Schneider



4A ECONOMIC DEVELOPMENT CORPORATION

MINUTES

QUARTERLY RESCHEDULED REGULAR MEETING

MONDAY JULY 17, 2017 - 3:30 P.M.

Sewall Smith City Council Chambers

18111 Buddy Riley Blvd., Magnolia, Texas 77354

A meeting of the Magnolia 4A Economic Development Corporation was held on July 17, 2017, beginning at 3:30 p.m., in the Sewall Smith City Council Chambers located at 18111 Buddy Riley Blvd., Magnolia, Texas 77354.

1. CALL TO ORDER

President Jonny Williams called the meeting to order at 3:30 pm.

a. INVOCATION

Basil Tate delivered the invocation.

b. PLEDGE OF ALLEGIANCE

President Williams lead the pledge of allegiance to the United States flag.

2. ROLL CALL AND CERTIFICATION OF QUORUM

President Williams called roll and certified a quorum present with the following 4A EDC Board members in attendance: Jonny Williams, Anne Sundquist, Pat Zaiontz, Basil Tate, Robert Franklin

Absent: -0-

Staff present: Executive Director/City Administrator Paul Mendes, City Secretary Lynne George

3. INTRODUCTION AND WELCOME OF NEWLY APPOINTED MEMBER, ROBERT FRANKLIN

President Williams introduced Robert Franklin and welcomed him aboard.

4. **ADMINISTER OATH OF OFFICE TO ROBERT FRANKLIN**

City Secretary Lynne George administered the Oath of Office to Robert Franklin.

5. **CITIZENS COMMENTS**

(This agenda item provides an opportunity for citizens to address the City Council on any matter not on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the governing body shall be limited to:

- a. Statements of specific factual information given in response to an inquiry;*
- b. A recitation of existing policy in response to an inquiry;*
- c. A proposal to place the subject on a future agenda.*

None.

6. **REQUESTS OR PETITIONS FROM THE PUBLIC**

None.

5. **ANNOUNCEMENTS**

None.

6. **TREASURER'S REPORT – UPDATE OF REVENUES & EXPENDITURES**

(Basil Tate)

Basil Tate provided a brief summary of revenues and expenditures. He expressed concern with the total amount sheet shown on the balance sheet, felt it was confusing and Pat Zaiontz suggested creating a line each for “Set aside for long term debt” and “Available Cash.”

7. **CONSENT AGENDA**

This portion of the agenda consists of items considered routine and will be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.

- a. Approval of the 4A Economic Development Corporation minutes for the meeting held April 13, 2017.

April:

- a. Liles Parker (Inv.#1460) \$ 92.50
- b. Tana Ross \$1,387.50

June:

- a. Office Depot (Inv.#917688538001) \$ 15.00

MOTION: Upon a motion to approve all Consent Agenda items made by Anne Sundquist and seconded by Robert Franklin, the Board members voted and the motion carried unanimously.

8. **CONSIDERATION – ECONOMIC DEVELOPMENT COORDINATOR (“EDC”) CONTRACT**

Consideration and possible action regarding renewal of EDC contract.

MOTION: Upon a motion to approve renewal of EDC contract with a 3% COLA made by Pat Zaiontz and seconded by Basil Tate, the Board members voted and the motion carried unanimously.

9. **ECONOMIC DEVELOPMENT COORDINATOR REPORT**

(Tana Ross)

- Sales tax report

In Tana Ross's absence, a copy of the reports were provided and Mr. Mendes stated sales tax down -3.49% for this period, with a decrease of 1.97% for the fiscal year to date.

- Sales tax revenue comparison
Mrs. Ross provided a monthly comparison of other cities, trends, and historical sales tax data.
- Economic Development Coordinator Report
In her report, Mrs. Ross briefly summarized report highlights, business closings/relocations/openings, marketing, interests, upcoming businesses, projects, planning, contacts, solicitations, hostings, representations, visits and presentations.

10. ANNEXATION/ETJ UPDATE

Update of annexation/ETJ proceedings.

Mr. Mendes reported that we completed the annexation of the 56+ acres at 1486/1774 for the convenience store/gas station, the water line is out there, samples are being checked for clearance and submission, and they are working on the sewer line now.

11. DISCUSSION/REPORT ON ADOPTED PROJECTS

Discussion/status report on the following adopted projects:

a. Unity Park

Pat Zaiontz reported that the splash pad has been rebuilt and is up and running.

b. Downtown Project

No report.

c. Economic Development Plan

No report.

i. Grow Magnolia

Mr. Mendes stated that he met with Commissioner Charlie Riley this morning and that we need to update our transportation plan because the County would be willing to assist in the cost of it, and TxDot may be able to help with building the roads.

d. Special Events

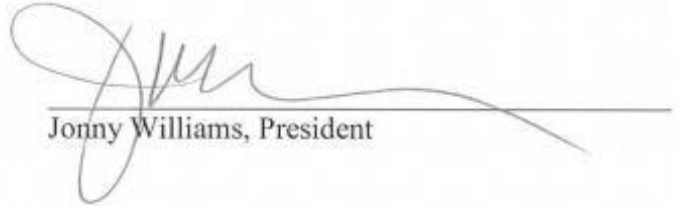
The walk over/dedication of the flyover for Butler's Crossing is being coordinated and is tentatively scheduled for July 27th, and the Stroll Thru The Renaissance will be on Sept. 23rd from 3 to 7 pm.

12. **BOARD OF DIRECTORS CONCERNS AND REQUESTS**

None.

13. **ADJOURNMENT**

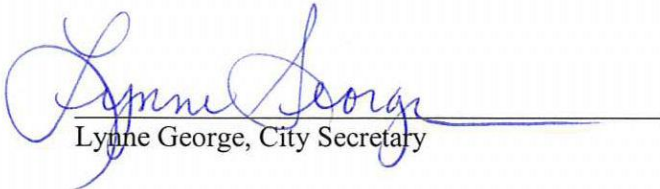
MOTION: Upon a motion to adjourn made by Basil Tate and seconded by Robert Franklin, the Board members voted, the motion carried unanimously and the meeting was adjourned at 4:07 pm.


Jonny Williams, President

CERTIFICATION

I hereby certify that this is a true and correct copy of the minutes of the 4A EDC meeting held on July 17, 2017.

Attest:


Lynne George, City Secretary