

Robert Franklin, President
Anne Sundquist, Vice President
Basil Tate, Treasurer
Michael Doherty
Brenda Escalon



Rachel Steele, EDC Director
Don Doering, City Administrator
Joshua Brockman-Weber, 4A EDC Attorney
Beverly Standley, Finance Administrator

4A ECONOMIC DEVELOPMENT CORPORATION

MINUTES **REGULAR MEETING** **THURSDAY, DECEMBER 14, 2023 – 4:00 P.M.**

1. CALL MEETING TO ORDER

Director Franklin called the meeting to order at 4:00 pm.

a. INVOCATION

Director Tate offered the invocation.

PLEDEGE OF ALLEGIANCE

Director Franklin led the pledge of allegiance to the United States flag.

b. ROLL CALL AND CERTIFICATION OF QUORUM

Director Franklin called roll and certified a quorum present with the following 4A EDC Board members in attendance: Robert Franklin, Anne Sundquist, Basil Tate, and Michael Doherty.

Absent: Brenda Escalon

Staff present: Economic Development Director, Rachel Steele, City Administrator Don Doering, Corporation Attorney, Joshua Brockman-Weber.

2. CITIZENS FORUM

(No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)

3. TREASURER'S REPORT –

(Treasurer, Basil Tate)

Mr. Tate provided a summary, the Board took no action on the report.

4. CONSENT AGENDA – ROUTINE ITEMS:

*(This portion of the agenda consists of items considered to be routine and **can be enacted by one motion** unless separate discussion is requested by a Board Director or a citizen.)*

Minutes	Date
Approval of Minutes	November 9, 2023
Invoices	Amount
Flock Group Inc (Security Camera)	\$30,600.00

Rain 4 Rent (Temp. Water System)	\$26,171.62
Corben Wendt (Intern) 9/25-9/29;10/2-10/6; 10/9-10/20;10/23-10/27; 10/30-11/3;11/6-11/9; 11/13-11/24	\$6,103.75
Rowden Consulting, LLC (FM 149 Tract- land management)	\$5,500.00
Gemini Contracting Services (Temp. Water System)	\$8,000.00
Rachel Steele Invoice	\$4,812.50
Venturi Engineering (FM 149 Tract-land planning)	\$3,250.00
Patrick O'Connor and Associates (FM 1774)	\$1,800.00
Liles Parker (Oct/Nov)	\$1,526.50
High Star, Inc. (Rent)	\$678.00
FirstNet (Phone)	\$20.93

MOTION: Director Sundquist moved for the approval of the consent agenda. Director Doherty seconded the motion, which passed unanimously, 4-0.

- 5. CONSIDERATION:** Discuss and take action to Amend Resolution 2024-001 and agreement for license plate reader program.

The Board took no action on the item.

- 6. PRESENTATION:** Board of Directors Roles and Responsibilities for the Magnolia 4A Economic Development Corporation.

Mr. Brockman-Weber presented the roles and responsibilities presentation to the directors.

7. EXECUTIVE SESSION

Director Franklin adjourned into Executive Session at 4:30 pm.

The 4A EDC may convene in Executive Session under Texas Local Government Code:

- a. Section 551.072 Texas Local Government Code Deliberations about Personnel and Staff, Executive Director
- b. Section 551.072 Texas Local Government Code- Deliberations about Real Property related to the FM 1774 sewer extension.
- c. Section 551.087 Texas Local Government Code- Deliberations about Economic Development Matters

Director Franklin reconvened the Board into regular session at 5:27pm

- 8. CONSIDERATION:** Discuss and take action on items discussed in Executive Session.

MOTION: Director Sundquist moved that the Executive Director move forward with due diligence activities to support property negotiations on a tract to develop a sanitary sewer lift station along FM 1774 and subsequent easements. Director Doherty seconded the motion, which passed unanimously, 4-0.

9. CONSIDERATION: Discuss and take action on FY 2024 professional services contract with Rachel Steele to provide Executive Director services for the Magnolia 4A Economic Development Corporation.

MOTION: Director Sundquist moved that the Board approve the professional services contract for calendar year 2024 with Rachel Steele to provide executive director services for the Magnolia 4A corporation with a 3.9% salary increase. Director Tate seconded the motion, which passed unanimously, 4-0.

10. CONSIDERATION: Discuss and take action on renewal of Impact Data Source subscription.

MOTION: Director Tate moved that the board approve the renewal of the Impact Data Source subscription for calendar year 2024. Director Sundquist seconded the motion, which passed unanimously, 4-0.

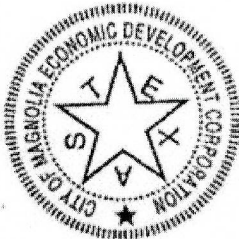
11. CONSIDERATION: Discuss and take action on renewal of Placer Labs, Inc for analytic services.


MOTION: Director Tate moved that the Board approve the renewal of the Placer Labs, Inc subscription for analytic services for calendar year 2024. Director Doherty seconded the motion, which passed unanimously, 4-0.

12. Future Agenda Items

13. Adjourn

MOTION: Upon a motion to adjourn made by Director Doherty and seconded by Director Tate, the Board members voted, the motion carried unanimously, 4-0 and the meeting was adjourned at 5:30 pm.





Robert Franklin, President
Magnolia 4A Economic Development
Corporation

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting held on December 14, 2023, by the Board of the City of Magnolia 4A Economic Development Corporation.

ATTEST:


Basil Tate, Treasurer
Magnolia 4A Economic Development
Corporation