



4A ECONOMIC DEVELOPMENT CORPORATION

MINUTES

REGULAR MEETING

THURSDAY APRIL 11, 2013 - 4:30 P.M.

Sewall Smith City Council Chambers
18111 Buddy Riley Blvd., Magnolia, Texas 77354

A meeting of the Magnolia 4A Economic Development Corporation was held on April 11, 2013, beginning at 4:34 p.m., in the Sewall Smith City Council Chambers located at 18111 Buddy Riley Blvd., Magnolia, Texas 77354.

1. CALL TO ORDER

Jonny Williams called the meeting to order at 4:34 pm.

a. INVOCATION

Basil Tate delivered the invocation.

b. PLEDGE OF ALLEGIANCE

Jonny Williams lead the pledge of allegiance.

2. ROLL CALL AND CERTIFICATION OF QUORUM

Jonny Williams called roll and certified a quorum present with the following Board members in attendance: Jonny Williams, Pat Zaiontz, Basil Tate, and Phyllis Stegen

Absent: Mickey Smith (3rd meeting missed)

Staff present: Executive Director/City Administrator Paul Mendes, City Secretary Lynne George, Economic Development Coordinator Deborah Rose Miller

3. ACCEPT RESIGNATION OF DEBORAH ROSE MILLER AS ECONOMIC DEVELOPMENT COORDINATOR

Consideration and possible action to accept resignation of Deborah Rose Miller as Economic Development Coordinator.

Economic Development Coordinator Deborah Rose Miller requested that clarification of the terminology be made for the minutes because technically, it is not a resignation – she has finished her contract and that 90% of the goals set have been accomplished. Mrs. Miller

commented that it has become apparent to staff that the bulk of what she has been doing is more city planning than it is economic development and a city planner is not going to fit in the budget any time soon. She stated that is the benefit of having Kendig Keast right now so we can take what we have in place and make sure we work the plan and make sure our ordinances are what we want them to be. Mrs. Miller further stated that it was her and Mr. Mendes' thought to phase out the Economic Development Coordinator job description, tweak it and gap the slot for awhile, but that they were not included in the planning. It was not their recommendation to move in the direction of what was planned at this meeting and that the goal was to take the funds that were currently budgeted to maintain some flexibility, allow a few months to see what is going to happen, and make an evaluation after that to do what was in the best interest job description-wise and plan-wise moving forward. Mrs. Miller stated that we need to start doing better on our communication so that we can proactive and not reactive because it should be a team effort.

Mr. Williams commended Mrs. Miller for all her work.

MOTION: Upon a motion to accept Deborah Rose Miller fulfilling her contract made by Pat Zaiontz and seconded by Jonny Williams, the Board members present voted ant the motion carried unanimously.

4. APPOINT TANA ROSS AS ECONOMIC DEVELOPMENT COORDINATOR

Consideration and possible action to appoint Tana Ross as Economic Development Coordinator.

Discussion followed. Phyllis Stegen recommended a trial period. Mr. Mendes commented that the appointment can take place but that the Board would have to wait until the next meeting to approve the contract because the contract has not been completed with the duties, etc.

MOTION: Upon a motion to appoint Tana Ross as Economic Development Coordinator made by Pat Zaiontz and seconded by Jonny Williams, the Board members present voted ant the motion carried unanimously.

5. CITIZENS FORUM (No official or formal action or vote may be taken on any comment made by citizens during Citizens Forum)
None.

6. REQUESTS OR PETITIONS FROM THE PUBLIC
None.

7. ANNOUNCEMENTS
Economic Development Coordinator Deborah Rose Miller announced that sales tax was up 3.14%; as a request from Commissioner Doyal, Mrs. Miller provided a letter of support campaign for 249 and asked the Board members to sign it; and the next event on The Stroll will be Cork & Canvas on May 11.

8. FINANCIAL STATEMENTS – MARCH 2013
Provided in packet.

9. CONSENT AGENDA – 4A EDC

This portion of the agenda consists of items considered routine and will be enacted by one motion unless separate discussion is requested by a Board Director or a citizen.

- a. Approval of the 4A Economic Development Corporation minutes for the meeting held March 14, 2013.
- b. Deborah Rose Miller \$ 1,333.85

MOTION: Upon a motion to approve Consent Agenda items a. and b. made by Pat Zaiontz and seconded by Phyllis Stegen, the Board member voted and the motion carried unanimously.

10. ANNEXATION/ETJ UPDATE

Update of annexation/ETJ proceedings.

Economic Development Coordinator Deborah Rose Miller reported that the big part is done and what we have left for 2013 is the proposed Lone Star campus. There is more property that hopefully will be on the May Council agenda for annexation. Mr. Mendes is working on Grand Oaks/Glen Oaks annexation targeted for the end of the year. The priorities now being worked on regarding looking at ordinances which is anticipated to take 3 to 5 months, and a 3-year annexation plan development is the next phase.

11. DISCUSSION/REPORT ON ADOPTED PROJECTS

Discussion/status report on the following adopted projects:

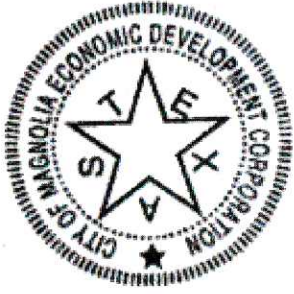
- a. Unity Park
Executive Director/City Administrator Paul Mendes reported that he was to meet with Daniel with Daniel's Landscaping on Monday.
- b. Downtown Project
No report.
- c. Economic Development Plan
Covered.
 - i. Grow Magnolia
Covered.
- d. Special Events
Covered in Announcements.

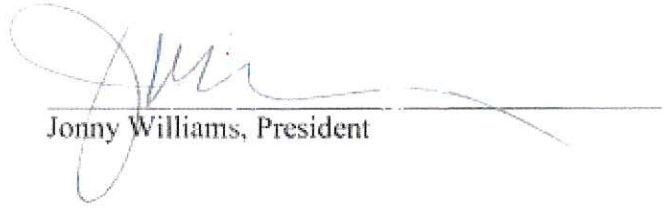
12. BOARD OF DIRECTORS CONCERNS AND REQUESTS

Jonny Williams requested that an item be placed on the next agenda to replace Mickey Smith.

13. ADJOURNMENT

MOTION: Upon a motion to adjourn made by Pat Zaiontz and seconded by Phyllis Stegen, the Board members present voted, the motion carried unanimously and the meeting was adjourned at 5:01 pm.




Jonny Williams, President

I hereby certify that this is a true and correct copy of the minutes of the 4A EDC meeting held on April 11, 2013.

ATTEST:


Lynne George, City Secretary