



## Tree Removal Permit Application Form

This form shall be submitted with each application for a tree removal permit.

### CONTACT INFORMATION

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#### **Applicant**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
E-mail

#### **Architect (if different)**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
E-mail

#### **Property Owner (if different)**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
E-mail

#### **Land Surveyor (if different)**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
E-mail

**PROPERTY PROFILE**

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Property ID # \_\_\_\_\_

Site Address \_\_\_\_\_

Legal Description \_\_\_\_\_  
(Subdivision) (Lot) (Block)

Current Zoning \_\_\_\_\_

Present Use of Property  
\_\_\_\_\_  
\_\_\_\_\_Proposed Use of the Property  
\_\_\_\_\_  
\_\_\_\_\_

Total Area of Site \_\_\_\_\_

Number of Protected Trees on Site \_\_\_\_\_

Site Permit Approval: ☐ YES ☐ NO

Date \_\_\_\_\_

Building Permit Approval: ☐ YES ☐ NO

Date \_\_\_\_\_

**Narrative**

- ☐ Work description

**Map Sheet General Requirements** (may be electronic)

- ☐ 24 in. x 36 in. sheet size  
☐ Largest scale possible  
☐ Key map  
☐ North arrow  
☐ Title block with name of applicant and date of submittal

**Required Information**

- ☐ One (1) completed application  
☐ All fees  
☐ Tree location map and site plan, showing:  
☐ Location of all buildings, structures, and other improvements proposed  
☐ Limits of the construction lines  
☐ Location of trees to be removed, located by measurements from the two nearest property lines and assigned a reference number  
☐ Caliper and common name of all protected trees  
☐ Any required replacement trees, shown with caliper size and common name and scientific name of the tree (Genus and species)

I, \_\_\_\_\_ (print or type name), certify with my signature below that the information included in my submittal packet is complete, true, and correct, to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date