

City of Magnolia
18111 Buddy Riley Blvd
Magnolia, Texas 77354
Office: 281-356-2266



ATTENTION BUSINESS OWNERS:

If your alarm system has been configured to send a Hold-Up/Panic notification, you are required to have this type of permit. Please verify with your alarm company to avoid penalties.

Official Use Only
Permit#

Alarm Permit Application

Please Type or print clearly

Please fill in all applicable information

Applicant's Name:

(Last, First, MI)

Applicant's Telephone No.:

Cellular:

Fax No.:

Email Address:

Address of Alarm:

(Street Address, Blg No., Apt No.)

Business Name:

(City)

(State)

(Zip Code)

(Business Applicant's Only:

Billing Contact Name:

Billing Office No.

Owner's Address:

(Street Address, Blg No., Apt No.)

(City)

(State)

(Zip Code)

Mailing Address:

(If Different)

(Street Address, Blg No., Apt No.)

(City)

(State)

(Zip Code)

Type of Alarm Site:

(Check Applicable)

Residential

Non-Residential (Business)

Government Office

Type of Alarm:

(Check Applicable)

Burglar & Hold-Up/Panic

Burglar Only

Hold-Up/Panic Only

Applicant's Driver's License:

(State)

Alarm Company Name:

Alarm Company No.

Primary Keyholder Name:

Signature of Applicant:

The applicant or Authorized Agent affirms that all the information contained herein is true and correct to the best of his/her knowledge. This application may be denied for false statements and/or non-payment of all fees owed to the City of Magnolia. The permit may be revoked for disciplinary reasons and/or non-payment of fees owed to the City in accordance with "City of Magnolia code of ordinances article II, sec. 26-26".

FEE SCHEDULE

IMPORTANT NOTICE FOR RESIDENTIAL AND NON-RESIDENTIAL ALARM SITES

As per City Ordinance, if your alarm system has been configured to send a Hold-Up/Panic alarm notification, you are required to have this type of permit. Please be aware and ensure, the proper permit is obtained to avoid this violation and any penalties that may be associated with it.

RESIDENTIAL ALARM PERMIT/ NON-RESIDENTIAL/BUSINESS ALARM PERMIT

The nonrefundable application fee for an alarm permit, an annual permit renewal, or a permit reinstatement is:

- (1) \$50.00 for nonresidential areas of an apartment complex equipped with a burglary alarm, hold-up, panic, or duress alarm system; and
- (2) \$50.00 for commercial alarm sites equipped with a burglary alarm, hold-up, or panic alarm system

ADDITIONAL FEES:

A permittee, including the holder of a master alarm permit, shall pay to the City of Magnolia:

- (1) The permit application fee;
- (2) A late payment fee, if the person fails to pay the permit fee by its due date; and
- (3) Other fees related to a permit, including a false alarm service fee assessed under section 26-21 (false alarm notification).

GOVERNMENT OFFICES: Alarm system is on premises occupied by the United States Government, the State of Texas, the County of Montgomery, or the City of Magnolia situated within the corporate limits of the City, a permit is mandatory, but no fee is required.

ALARM RESPONSE RESIDENTIAL: Three (3) false burglar alarm calls are allowed without a charge with a burglar alarm permit per year. The 4th and 5th false alarm call is chargeable at \$25.00 each and the 6th through 8th call is chargeable at \$50.00 each. Thereafter each false alarm call is chargeable at \$100.00 each.

ALARM RESPONSE NON-RESIDENTIAL / BUSINESS: Three (3) false alarm calls are allowed without a charge with a burglar alarm permit per year. The 4th and 5th false alarm call is chargeable at \$50.00 each and the 6th through 8th false call is chargeable at \$75.00 each. Thereafter each false call is chargeable at \$100.00 each.

PERMIT REVOCATION:

The City of Magnolia may revoke an alarm permit if the City Administrator determines after at least 30 days' notice that:

- (1) An applicant has made:
 - a. A false statement made on a permit application; or
 - b. A false oral statement relating to a permit application; or
- (2) A permittee has:
 - a. Violated this chapter;
 - b. Failed to pay a fee assessed under this chapter; or
 - c. Failed to maintain the alarm system to minimize false alarm notifications and ensure proper operation of the alarm system.

For additional information regarding Alarm Permits please visit our website: www.cityofmagnolia.com

PAYMENT INFORMATION:

You may choose one of the following payment methods:

1. Cash
2. Check
3. All major credit cards (additional 3.5% fee for card transactions)

Applications can be sent to permits@cityofmagnolia.com